

To: Members of the Partnerships  
Scrutiny Committee

Date: 10 December 2014

Direct Dial: 01824 712554

e-mail: dcc\_admin@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 18 DECEMBER 2014** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams  
Head of Legal, HR and Democratic Services

## **AGENDA**

### **PART 1**

#### **1 APOLOGIES**

#### **2 DECLARATION OF INTEREST (Pages 5 - 6)**

#### **3 URGENT MATTERS AGREED BY THE CHAIR**

#### **4 MINUTES OF THE LAST MEETING (Pages 7 - 16)**

To receive the minutes of the Partnerships Scrutiny Committee meeting held on 6 November 2014 (copy enclosed)

**9.30am – 9.35am**

#### **5 RURAL DEVELOPMENT PLAN PARTNERSHIP (Pages 17 - 38)**

To consider a report (copy enclosed) by Team Leader Economic and Business Development (South) on the current position of Welsh Government's Partnership approach to the delivery of the Rural Development Plan (2007-2013). Information will also be provided on proposed rural development funding for the period 2014 - 2020.

**9:35am – 10:15am**

**6 ANNUAL REPORT ON ADULT PROTECTION IN DENBIGHSHIRE 1 APRIL 2013 TO 31 MARCH 2014 (Pages 39 - 52)**

To consider a report by the Protection of Vulnerable Adults Co-ordinator and the Annual Report on Adult Protection in Denbighshire 1st April 2013 – 31st March 2014 (copy enclosed) which outlines the impact of safeguarding arrangements and seeks the Committee to review progress in this key area of work and acknowledge its importance.

**10:15am – 11am**

**BREAK**

**7 SCRUTINY WORK PROGRAMME (Pages 53 - 66)**

To consider a report by the Scrutiny Coordinator (copy enclosed) which seeks the Committee to review its forward work programme and updates members on relevant issues.

**11:10am – 11:25am**

**8 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

To receive any updates from Committee representatives on various Council Boards and Groups.

**11:25am – 11:30am**

**PART 2 - CONFIDENTIAL ITEMS**

**EXCLUSION OF PRESS AND PUBLIC**

It is recommended in accordance with Section 100A (4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following item of business because it is likely that exempt information as defined in paragraph 14 of Part 4 of schedule 12A of the Act would be disclosed.

**9 HERITAGE SERVICE PERFORMANCE AND REVIEW (Pages 67 - 76)**

To consider a confidential joint report by the Heritage Commercial Manager, the Countryside and Heritage Services Manager and the Head of Highways and Environmental Services (copy enclosed) which outlines the changes that have taken place within the Council's Heritage Services and seeks members' views on the future delivery of these services.

**11:30am – 12:15pm**

## **MEMBERSHIP**

### **Councillors**

Councillor Jeanette Chamberlain-  
Jones (Chair)

Councillor Raymond Bartley (Vice-Chair)

Ann Davies  
Meirick Davies  
Richard Davies  
Pat Jones

Margaret McCarroll  
Dewi Owens  
Merfyn Parry  
Bill Tasker

### **COPIES TO:**

All Councillors for information  
Press and Libraries  
Town and Community Councils

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DEDDF LLYWODRAETH LEOL 2000

Cod Ymddygiad Aelodau

## DATGELU A CHOFRESTRU BUDDIANNAU

Rwyf i,  
(enw)

\*Aelod /Aelod cyfetholedig o  
(\*dileuer un)

Cyngor Sir Ddinbych

**YN CADARNHAU** fy mod wedi datgan buddiant **\*personol / personol a sy'n rhagfarnu** nas datgelwyd eisoes yn ôl darpariaeth Rhan III cod ymddygiad y Cyngor Sir i Aelodau am y canlynol:-  
(\*dileuer un)

Dyddiad Datgelu:

Pwyllgor (nodwch):

Agenda eitem

Pwnc:

Natur y Buddiant:

(Gweler y nodyn isod)\*

Llofnod

Dyddiad

Noder: Rhowch ddigon o fanylion os gwelwch yn dda, e.e. 'Fi yw perchennog y tir sy'n gyfagos i'r cais ar gyfer caniatâd cynllunio a wnaed gan Mr Jones', neu 'Mae fy ngŵr / ngwraig yn un o weithwyr y cwmni sydd wedi gwneud cais am gymorth ariannol'.

**Code of Conduct for Members**

**DISCLOSURE AND REGISTRATION OF INTERESTS**

I, *(name)*

a \*member/co-opted member of  
*(\*please delete as appropriate)*

**Denbighshire County Council**

**CONFIRM** that I have declared a **\*personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-

*(\*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)\**

Signed

Date

\*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

## **Minutes of Partnerships Scrutiny Committee held on Thursday, 6 November 2014 at 9.30 am at Conference Room 1A, County Hall, Ruthin**

### **Present:**

Councillors Raymond Bartley (Vice-Chair), Jeanette Chamberlain-Jones (Chair), Ann Davies, Meirick Davies, Richard Davies, Pat Jones, Margaret McCarroll, Merfyn Parry and Bill Tasker

### **Also Present:**

Nicola Stubbins (Director of Social Services), Phil Gilroy (Head of Adult and Business Service), Cathy Curtis-Nelson (Service Manager, North Locality), Rhian Evans (Scrutiny Coordinator), Karen Evans (Democratic Services Officer).

BCUHB – Sally Baxter (Acting Director of Planning), Tracey Cooper (Assistant Director of Nursing), Janet Ellis, Catherine Owen-Jones, Meinir Williams (Associate Chief of Staff, Nursing)

Councillor Bobby Feeley, Lead Member for Social Care Adult and Children's Services

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### **1 APOLOGIES**

Apologies for absence were received from Councillor Dewi Owens

### **2 DECLARATION OF INTERESTS**

Councillor Bill Tasker declared a personal interest as a member of the Community Health Council in agenda item 5.

Councillor Jeanette Chamberlain Jones declared a personal interest in items 5 and 6 due to her sister being an employee of the Betsi Cadwaladr University Health Board (BCUHB)

Councillor Ann Davies declared a personal interest arising from her son in law being an employee of BCUHB.

### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

There were no urgent matters however the Chair, with the Committee's agreement altered the order of business on the agenda taking item 7 before item 6.

#### **4 MINUTES OF THE LAST MEETING**

The Minutes of a meeting of the Partnerships Scrutiny Committee held on Thursday, 25 September, 2014 were submitted.

Matters arising

The information report on the membership of the Regional Safeguarding Children's Board and the Conwy LSCB Delivery Group had been circulated as requested.

A report on CCTV was being considered by Performance Scrutiny Committee on 20th November 2014.

**Resolved** that the Minutes of the meeting held on Thursday, 25 September, 2014, be received and approved as a correct record.

#### **5 FRAMEWORK FOR DELIVERING HEALTH AND SOCIAL CARE FOR OLDER PEOPLE WITH COMPLEX NEEDS**

The Lead Member for Social Care Adult and Children's Services introduced the report (previously circulated) whilst the Head of Adult and Business Services and BCUHB's Acting Director of Planning, apprised the committee how the project was progressing in relation to respective fields.

The Committee were reminded of the size of this project and advised that the Older People's Commissioner was very keen to promote the service and see it expand to a 7 day service model. For this to be achieved a great deal of work needed to be done and resources found to support it. It was noted that:

- to date there was a high satisfaction rate with the service from service-users
- key to good service delivery would be good governance, therefore during the forthcoming months the Denbighshire Health and Social Care Board would be reviewed to ensure that it was fit for purpose and fitted-in with the Health Board's changing structures.

Members of the committee conveyed concerns regarding reports received from constituents that patient care in hospitals was sometimes impersonal, and that the lack of empathy and apparent concern left some people with a residual perception of poor quality nursing.

It was acknowledged that this matter had been highlighted as an area for concern in the recent Andrews Report, 'Trusted to Care', on the Abertawe Bro Morgannwg University Health Board, which had subsequently been reviewed by all Health Boards. This has resulted in the implementation of spot checks and the Community Health Council (CHC) operating "care watch" in hospitals.

The CHC continued to undertake announced and unannounced spot check visits on all aspects of care, including compassion and dignity. These visits had proved an extremely valuable tool for identifying good and bad working practices and for



sharing good practice. Health representatives undertook to check whether these visits were permitted to take place during 'protected meal times'.

Health Board representatives acknowledged that more work needed to be done to educate Health staff of the benefits of CHC visits for patients and health workers alike. The CHC needed to be regarded as a supporting friend rather than a critical adversary;

The Committee heard that Wrexham Maelor Hospital had been taking part in a pilot called 'i Want Great Care', which canvassed the views of patients on their care experiences at the hospital. As a matter of course this pilot would be evaluated when it ended in January 2015 before a decision would be taken on its suitability for roll-out across other Health Board establishments. Consideration would need to be given to the potential reluctance to report negative experience if ongoing treatment was required.

Both Health and Social Services officers assured members that:

- compassion and dignity formed part of the basic nursing training programme;
- treating people with dignity and compassion was an integral part of both health and social care occupations;
- everyone should be treated courteously and with respect at all times and staff should be encouraged to report any incidents which fell short of this mark.

The Head of Adult and Business Services explained that front line staff had recently undergone customer service training on "The Denbighshire Way" which had resulted in a workbook that would be circulated to all employees. He reported that there had been a hundred percent positive feedback response from clients to services delivered under the Framework, who felt that they had been treated with dignity and respect. Nevertheless, members asked officers to be mindful of a possible false high satisfaction level with the services based on the fact that vulnerable people may be reticent to criticise the services received for fear of losing them.

Health Board Officers also confirmed that new employees were shown the "What do you see when you're looking at me?" teaching film at induction and that top up training is mandatory for nurses, backed up by ward rounds and inspections.

BCUHB officials were asked if Supporting Independence in Denbighshire (SID) would inform the development of their 3 year plan and how they saw the Health Service at the end of that period. Members were assured that the Health Board had recently agreed in principle to support the approach outlined in the Local Service Board's (LSB) Single Integrated Plan - Denbighshire's Well-being Plan - and its single theme of supporting independence and resilience. This Strategy would inform part of the Health Board's new three year strategic plan as a number of the Well-being Plan's aspirations reflected the Board's future service delivery intentions e.g. investment in community and primary care services with a view to reducing prolonged hospital stays which compromised long-term independence -

early intervention or prevention was far more cost effective in the long-term for all concerned.

It was acknowledged that many individuals did not need professional care to live independently but did need company and social interaction in order to thrive. To mitigate the risk of social isolation Health and Social Care staff were working to engage expert services from among the voluntary sector to deliver community based events. It was suggested that GPs (who for some may be the only form of social contact) share with those at risk of isolation information about services which may be available to them. Any services commissioned from the voluntary (3rd sector) organisations would be subject to strict contract monitoring arrangements which would include safeguarding matters.

Reference was made to the Health Board's potentially large projected overspend announced recently by the press. Health officials confirmed that the Board was not in special measures at present and advised that the Board was actively working with the Welsh Government (WG) to reduce the overspend, which was partly the result of the slow progress made with the programme of health service modernisation in North Wales, and the efficiency target of 8% set for the Board to achieve.

The Lead Member for Social Care – Adult and Children's Services, who had been privy to the Health Board's draft 3 year plan, stated that the plan looked hopeful with three sub regions based on prospective merged Local Authorities and therefore three general hospitals focussing on different specialisms.

The Committee discussed the review of governance arrangements and the implementation of the new Partnership and Leadership Forums and Citizen Panel. Members asked that consideration be given to the following:

- for any new Health Board committees or groups which covered both Conwy and Denbighshire local authority areas to have an equitable number of representatives on them from both areas;
- for the proposed composition, recruitment and appointment processes for the new Citizens Panel to be examined by the Committee when the details were available
- for enquiries to be made on whether BCUHB would be applying for the additional funding made available by the UK Government for dementia services, and if so which services would benefit considering that North Wales had the lowest rate in Wales for diagnosing dementia.

The Head of Adult and Business Services advised that, whilst the Intermediate Care Fund (ICF) monies would cease at the end of March 2015, he was hopeful that negotiations could start with the Health Board soon to explore whether any of the additional funding allocated to the Health Service could be utilised to fund and support the excellent work started with ICF money. He also enquired on the availability of the Health Board's induction video on basic compassion and dignity for the purpose of training a wider audience of social care staff.

The Lead Member for Social Care (Adults and Children's Services) advised that she had already been privy to a draft of the Health Board's new three year plan. She felt it was deliverable and hoped that the recent negative media publicity around the Health Board would not detract from its implementation and undermine its deliverability. The Lead Member was hopeful that now both the Health and Social Care services lay within the same WG Minister's portfolio of responsibilities that there should be a more cohesive approach in national policy development and decisions on funding.

Following detailed discussion the Committee:

***Resolved:*** *subject to the above observations to note all actions taken to date by all stakeholders to deliver the Statement of Intent for providing integrated services for older people with complex needs.*

## **6 HYGIENE AND INFECTION CONTROL**

The Committee received a presentation from the BCUHB's Assistant Director Nursing (Infection Prevention) outlining the measures taken to date with a view to reducing hospital acquired infections. It was generally acknowledged that in 2013 Wales had a higher rate of Clostridium Difficile (C. diff) infection than England.

Steps had been taken to address this through changing cleaning routines including the use of chlorine based products and microfibre cloths. This had made a real impact on visual cleanliness. Board officials acknowledged that some areas of Ysbyty Glan Clwyd looked dirty even though they were clean due to the failing fabric of the building.

Board officials emphasised the Board's commitment to infection control and addressing anti-microbial resistance which was a problem globally, not just in hospitals but primary care practices (GPs) too. It had invested financial resources and recruited staff specifically to address infection control within Board establishments and on the wards.

Improvements to infection control had already been seen and progress made to date had been externally verified. The Board was committed to drive improvement through scrutiny of cause analysis. It was now focussing on further improvement to cleaning processes and reducing MRSA and other infections through partnership working with local authorities and other partners. The Committee was informed that the Welsh Government produces statistics, publicly available, showing the occurrence of C. diff outbreaks.

Members of the Committee expressed concern that nurses and other health care workers could be seen wearing their ward/work based uniforms outside of their clean working environment e.g. shopping in supermarkets etc. and questioned how this affected infection control and whether there were any policies relating to this matter.

Health officials confirmed that the Health Board had a clear policy on the wearing of uniforms outside of hospitals and whilst off-duty and that the wearing of an operational uniform in a non-health Board environment was a disciplinary offence.

In response to members' questions, Health officials confirmed that:

- staff were regularly encouraged to challenge dress and hygiene non-compliance practices, as were patients and visitors;
- aprons were regarded to be far more hygienic than the long-sleeved white coats for all hospital staff;
- patients were encouraged to follow washing and dressing requirements when in hospital and pre-surgery. If a patient refused to conform to these requests no action could be taken against them as staff had to respect individuals' right of choice. However any areas exposed for surgery would be cleaned;
- assigning cleaners their own individual wards had proved to be good practice. It was perceived cleaners took ownership of their allocated areas and assumed greater pride in their work. Regular meetings with their ward leader resulted in better communication and improvement in the environment.
- there was a clear correlation between clean, modern buildings and hygiene, therefore further investment was being made in domestic staff;
- all toilets in the vicinity of operating theatres contained washbasins as per building regulations;
- it was identified that there were insufficient visitor chairs on wards, this led to visitors sitting on patients' beds while visiting. This shortage was being redressed;
- clinical governance visits were undertaken to GPs surgeries to undertake spot-checks;
- in recent years leadership had been too far removed from patients and front-line staff, this situation was now being rectified;
- dignity and respect were now being promoted at the 'front door' e.g. recently a system of triaging patients waiting in ambulances outside A&E had been introduced. This had achieved a positive outcome resulting in patients being referred to the appropriate treatment areas as soon as possible, thus releasing ambulances to their next call. As a result ambulances queuing outside A&E were now an exception not a regular occurrence;
- the closure of some community hospitals had not compounded ambulance waiting times at the general hospitals, as those hospitals which had closed were of very poor fabric and subsequently increased the risk to patients for suffering from hospital acquired infections;
- integrated working between medical and non-medical staff would eventually lead to the best possible experience for the patient at a very distressing time.

## **7. LOCALITIES**

It was agreed to amalgamate the presentations on Localities and Hospital Discharge Procedures given the subjects' inter-relationship.

## **8 HOSPITAL DISCHARGE PROCEDURES**

The presentation (previously circulated) and verbal reports for Localities and Hospital Discharge Procedures were taken under the same business item. The presentation highlighted the feedback received to date and the statistics on the uptake of the new Localities Service.

Information was shared regarding the additional areas currently under development as part of the Service, which included workforce planning. Details were given on the Single Point of Access (SPoA) Service which had recently been launched, including the different assessments available as part of the Service. Both the Localities and SPoA services supported the planning for hospital discharges and supported carers.

In response to members' questions, officers advised that:

- from the 1 December 2014 a single 16 page integrated nursing document would be introduced in all BCUHB hospitals. This document would detail the patient's 'journey' all the way through from admission to discharge and would include all relevant information to assist and improve the discharge process. This document had been developed to improve the quality of information available to all stakeholders, including the SPoA Service, after it became evident that community hospitals possessed far superior quality information on patients' journeys through hospitals than the acute hospitals;
- senior leadership was now being introduced into community hospitals and the Health Board was exploring the viability of changing the 'named doctor' led discharge process in community hospitals to be a multi-disciplinary led process. Further work was required around this proposal;
- the Welsh Ambulance Service NHS Trust (WAST) had an effective model in place called the Paramedic Pathfinder - which aimed to deliver the appropriate level of care at the appropriate time. Efforts were currently underway to try and bring the WAST into the SPoA Service as it was felt that this particular work would complement the services already available under SPoA;
- more work was needed in order to strengthen working links with the independent sector;
- the Localities Service was a flexible service aimed at meeting people's needs and supporting their independence in an effective, less process-orientated, seamless way between Health and Social Care, and vice-versa;

- multi-disciplinary teams were now operational in all A&E Departments. These teams were on hand to share expertise, information and signpost patients and carers to all services available to them;
- all but one GP surgeries in Denbighshire were engaging with the SPoA Service;
- Denbighshire residents receiving hospital treatment in out of county hospitals would also have the same access rights to the SPoA Service as those who were receiving treatment in-county.
- individuals could self-refer themselves to the SPoA Service. Other people could refer people to the Service with the individual's permission. The only time the individual's permission was not required for referral to the SPoA Service was if there were safeguarding concerns;
- as with any fledgling service there would be teething troubles. Once these had been worked through the concept had the potential to be a very good service for both the individuals needing it and practitioners, as it brought together key aspects of health and social care services and made them all accessible via the initial contact with the service;
- officers agreed that a copy of the SPoA leaflet and business card be made available to all county councillors via the internal mail system, this would enable councillors to promote the service to residents in their areas;
- Learning Disability referrals to the SPoA Service tended to be young people being transferred from Children's Services to Adult Services;
- The SPoA Service would give consideration to service-user's preferred language for communication.

Following a detailed discussion it was:

***Resolved:*** *subject to the above observations to receive the reports and request that a report on the progress made with the establishment of the SPoA Service be scheduled into the Committee's forward work programme in twelve months' time.*

## **9 SCRUTINY WORK PROGRAMME**

The Committee considered its draft Forward Work Programme for future meetings as detailed in Appendix 1. Members agreed to leave December's meeting at 3 agenda items.

It was decided, as per the above business item, to defer the progress report on SPOA from February's meeting until September 2015, when the Service would be better established.

That a report on the proposed Citizens Panel be scheduled into the forward work programme.

Members were reminded that the Scrutiny Chaining Skills training on 27th November was open to all members – not just the Scrutiny Chair and Vice Chair Group – course details were to be re-sent. It was:

***Resolved:*** *subject to the above amendments to endorse the Committee's forward work programme*

## **10 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

Councillor Richard Davies reported that he had attended a meeting to prepare for the Business Improvement and Modernisation Service's service challenge. There had been no representatives present from other Scrutiny Committees.

The meeting concluded at 1:25pm

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<b>Report to:</b>	<b>Partnerships Scrutiny Committee</b>
<b>Date of Meeting:</b>	<b>18 December 2014</b>
<b>Lead Member/ Officer:</b>	<b>Lead Member for Tourism, Leisure and Youth and the Lead Member for Education</b>
<b>Report Author:</b>	<b>Team Leader Economic and Business Development (South)</b>
<b>Title:</b>	<b>Rural Development Plan Partnership</b>

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## 1. What is the report about?

This report explains the Rural Development Plan (RDP) for Wales - 2007-2013 and the process by which Welsh Government delivers activities which support the countryside and rural communities. The Rural Development Plan for Wales 2007-2013 is part of a joint Welsh Government and European Union strategy to make our country a better place to live and work.

## 2. What is the reason for making this report?

This report will provide the Partnership Scrutiny Committee with the current position of Welsh Government's Partnership approach to the delivery of the Rural Development Plan (2007-2013). It will also provide information on the Rural Development Plan for Wales 2007-2013 and the delivery in Rural Denbighshire. The current programme will end in December 2014, however as yet the Rural Development Plan 2014-2020 has yet to be approved by the European Commission a verbal update will be given on progress at the meeting.

## 3. What are the Recommendations?

The recommendations are the identification of good practice in the delivery of the current programme of RDP funding in Rural Denbighshire and any learning which can be implemented for the new programming period.

## 4. Report details.

The RDP is being funded by the by the European Agricultural Fund for Rural Development (EAFRD) and the Welsh Government. The funding for this programme is confined to areas defined as Rural, therefore in Denbighshire all wards are eligible with the exception of Rhyl, Prestatyn & Meliden and Dyserth.

The RDP consists of four areas, which have been called Axes 1, 2, 3 & 4.

**AXIS 1** – Making farming, forestry and food processing more competitive.

**AXIS 2** – Conserving our landscape and environment.

**AXIS 3** – improving quality of life and encouraging diversification.

**AXIS 4** – pilot approaches to assisting communities with rural development via the LEADER approach (a methodology for engagement at grassroots and pre-commercial trialling of innovative approaches, processes and products).

**Axis 1 and 2** are managed and delivered directly by Welsh Government.

**Axes 3 and 4** are managed by local partnerships and Local Action Groups.

In order to be eligible to apply for funding under this programme Local Partnerships and Local Action Groups were required to submit a Local Development Strategy (LDS). The initial LDS was written in 2007 and linked to the Denbighshire Strategies that were current at the time. (Copies available upon request but not appended due to size).

Axis 3 is being delivered via a Local Partnership at Unitary Level, Axis 4 LEADER is being delivered by a Local Action Group (LAG). The Local Partnerships and Local Action Groups deliver projects to improve the quality of life in rural areas and diversify the rural economy. Projects under Axis 4 are being delivered by the LEADER approach.

All Local Partnerships are incorporated and have appointed a Lead Body as an administrative and financial Lead actor. In all cases the Lead body appointed for the Local Partnerships is the relevant Local Authority.

The Lead Body (Denbighshire County Council) has overall responsibility of assisting the Denbighshire Rural Development Plan Partnership to meet its responsibilities under the WG Funding Agreement for the delivery of Axes 3 and 4. It provides a secretariat function for the partnership and also facilitates the relationship between the LAG and the Partnership, and the LAG and the Financial Coordination which is undertaken by the Denbighshire County Council External Funding Claims Team.

The LAG is Cadwyn Clwyd Cyfyngedig. Cadwyn Clwyd is a company limited by guarantee which is a rural development agency providing guidance and support to develop and diversify the rural economy in Denbighshire and Flintshire through RDP funds, UK domestic funds and private sector funds. It works directly with local communities to assist in the development and implementation of projects, which benefit the area's local economy.

The LAG comprises of a Board of Directors, the Partnership Technical Advisory Group (PTAG), Project Working Groups and the LAG staff. Overall, the LAG will assist in the development and implementation of Axes 3 and 4, and has responsibility specifically for the development and implementation of Axis 4 using the LEADER methodology. The LAG will develop innovative actions to implement Axis 4 within the context of the LDS, and ensure complementarity between actions piloted under Axis 4 with mainstream projects implemented under Axis 3.

Following WG's acceptance of Denbighshire's Local Development Strategy (LDS) the Denbighshire Rural Development Plan Partnership was originally invited to submit a business plan and projects under Axis 3 & 4 for Business Plan One (2007-2011) and more recently for Business Plan Two (2011-2013), now extended to 2014.

The Partnership opted to invite applications in both Business Plan one and two through an 'open call' whereby project applications were invited that addressed the needs of the LDS. If successful, the applicants would then deliver the project. Under business plan

two only one application for each of the seven RDP measures could be submitted for Axis 3 and one application for Axis 4.

Applications were therefore combined by the Lead Body to maximise the benefit to the rural area, approved by the Denbighshire Rural Development Plan Partnership and subsequently scored by WG. Those scoring above the threshold (this is a competitive process with limited budget) were approved by WG. Performance Indicators are suggested at application stage and if the projects are successful then these PI's are also approved by WG.

Please see attached Appendix 1 providing details of projects and outputs under Business Plan 2 and Appendix 2 the RDP Partnership and LAG Membership details.

#### **5. How does the decision contribute to the Corporate Priorities?**

The current projects approved by WG under Business Plan two provide:

##### ***Priority - developing the local economy:***

New quality job opportunities in the rural area and the skills required to access these jobs, to reduce economic inactivity where feasible, to diversify the local economic base, to develop new markets for businesses. This will be achieved by the Grants for micro Businesses and the Bursary scheme. Cadwyn Clwyd has recently established a 'women in enterprise' bursary scheme.

##### ***Priority – clean and tidy streets:***

Working directly with the Community in adopting Axis 4 LEADER methodology enables engagements at grass-roots and prioritises the needs of those on a local basis. As a result this strengthens and safeguards the vitality of rural communities and improves the quality of life of people. The activity of the Local action group can work with the community to identify problem areas and pilot approaches that will lead to improvements been made contributing to enhancing the environment.

Both Axis 3 and Axis 4 projects address the Denbighshire Local Development Strategy's vision, objectives and strategic themes to build on the inherent strengths of Denbighshire's rural areas. The overall aim of the projects is to support the development of sustainable rural communities, helping to create a rural area in which people want to live, work and invest in.

#### **6. What will it cost and how will it affect other services?**

The cost of the running the Lead Body function is met entirely through a WG budget which is derived through 15% of the total Public expenditure of Axis 3 projects.

Whereas the running costs of the Local Action Group (LAG) is met again by a WG budget up to 20% of the total public expenditure approved.

The Lead Body Budget also includes an allocation of time for the External Funding Claims team in the compiling of the claims to WG. Some other services are involved in the delivery of the Business Plan two Axis 3 projects – such as the Tourism team in the delivery of 'Destination Denbighshire' Project and Economic and Business Development in the delivery of the Rural Denbighshire Business Creation and Development Business Grants. Cadwyn Clwyd whilst also delivering Axes 4 activity through the LEADER approach also delivers axes 3 projects 'Green Tourism' and Rural

Denbighshire Enterprise Bursary.

**7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.**

See attached equality impact assessment at Appendix 3.

**8. What consultations have been carried out with Scrutiny and others?**

The Welsh Government has responsibility for preparing the RDP in Wales. As a result they undertake extensive consultation prior to the launch of any new programme period.

Welsh Government launched the consultation for the CAP reform in 2013, Denbighshire County Council provided a response in addition to a collective response from the North Wales Economic Ambition Board.

The Welsh Government's former Minister for Natural Resources and Food, Alun Davies AM, launched the public consultation on the new RDP programme in February 2014.

Both the RDP Partnership and LAG have been consulted on the proposed way forward.

For the new programme of EU funding there will be a single Programme Monitoring Committee (PMC) which will oversee the implementation of all the various European Structural and Investment (ESI) funds, including the Rural Development Plan and Structural Funds, to ensure they achieve maximum impact.

**9. Chief Finance Officer Statement**

There are no obvious financial implications contained in the report. The budget for Lead body is met entirely by WG & hence there should be no impact on existing budgets.

**10. What risks are there and is there anything we can do to reduce them?**

Denbighshire County Council as Lead Body has entered into a Funding agreement with WG for the delivery of Business Plan Two projects. The Lead body therefore operates in accordance with this agreement and Verifiable standards to avoid any reduction or penalty been imposed. All RDP Projects are subject to 'on-the-spot' audits by the Rural Inspectorate for Wales. (Copies of the funding agreement & verifiable standards available upon request but not appended due to size). Denbighshire County Council has underwritten the match funding for the Axis 4 element but there has been no requirement to actually contribute any funding to date.

**11. Power to make the Decision**

Section 2 of the Local Government Act 2000 gives the Council the power to do anything which it considers is likely to promote or improve the economic, social and environmental well-being of the area.

Articles 6.3.3(d) and 6.3.4(d) outline scrutiny's powers with respect to this matter.

**Contact Officer:**

Team Leader Economic and Business Development (South)

Tel: 01824 708019

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## Appendix 1 – Project details and Outputs

### Axis 3

#### DEN 52 - Rural Denbighshire Business Creation and Development Measure 312

This project will aim to assist the formation and growth of business through two key activities:

- Business advice / reviews and IT reviews and small (capital) grants for micro rural enterprises. (Undertaken by Denbighshire County Council)
- A Rural Denbighshire Enterprise Bursary scheme for individuals aged between 19-30 together with business advice and mentoring. (Undertaken by Cadwyn Clwyd).

The grants will be aimed at micro rural enterprises employing 9 or less and providing a capital grant of 50% giving a maximum of £5,000 where appropriate but will target projects which are £2,499 or less which can't access the North Wales Local Investment Fund (LIF).

There will also be further assistance / after care, offered post the award of a grant to assist the company to maximise their investment and grow the business. The Rural Denbighshire Enterprise Rehearsal scheme will target those who are unemployed but wish to start a micro enterprise and not lose their benefits whilst they make their initial plans to enter the labour market.

The Rural Denbighshire Enterprise Bursary scheme will provide economic opportunities for young people, the underemployed and community groups in rural Denbighshire. It will encourage entrepreneurship in young people and the unemployed or those facing redundancy. It builds their capacity to start a business, and provides them with the support and financial assistance to start their enterprise.

This will in turn provide opportunities for a broader range of better paid employment opportunities, raising economic activity rates and enhancing additional mainstream services safeguarding the vitality of the rural area and it's communities.

Project Name	Axis	Measure	Total Project £	EAFRD/WAG £	Levered Funding £
Rural Denbighshire Business Creation and Development	3	312	935,138	660,483	274,655

Cadwyn Clwyd Portion of Funding	Total Project £	EAFRD/WAG £	Levered Funding £
	202,276	177,621	24,655

Denbighshire County Council Portion of Funding	Total Project £	EAFRD/WAG £	Levered Funding £
	732,862	482,862	250,000

## Project Outputs:

PERFORMANCE INDICATOR	TOTAL TARGET
Number of micro enterprises financially supported	35
number of individuals financially supported to create a new micro enterprise	80
Number of micro enterprises advised or assisted	70
Number of individuals advised to support the creation of a new micro enterprise (pre-start)	135
Number of marketing & promotional activities undertaken	15
Number of activities undertaken to raise awareness of the environmental consequences of a project	1
Number of activities that actively encourages or promotes action to address environmental sustainability	1
Number of enterprises adopting or improving environmental management systems	10
Number of awareness raising sessions	1
Number of Welsh Speakers participating in the project	1
Gross number of jobs created	62
Number of micro enterprises created	45

**Examples:** Arcform Limited received grant assistance to help purchase new machinery and tooling. This has helped them maintain growth despite the current economic climate. The benefits of the grant for the company were immediate, giving them the opportunity to increase efficiency in manufacturing existing products by making them more competitive, and having a greater capacity for in-house production. This has also created jobs for Arcform Limited.

An applicant has received funding to set up a motorcycle instruction company.



**DEN53 - Green Tourism & Destination Denbighshire – Encouragement of Tourism Activities  
Measure 313**

The project will support green, heritage and cultural tourism within rural Denbighshire focused around the principles covered by EUROPARC. The project will support the combination of activities and provisions in the area e.g. mountain biking / trails with accommodation providers, footpath networks linked with rural businesses, walking linked with cultural events. The recently designated EUROPARC Charter Status for the Clwydian Range AONB will act as a focus for the project, and the principles of the Charter will underpin the project and will be applied to wider rural Denbighshire to develop sustainable tourism.

The project will increase visitor numbers to the county, increase the length of their stay, improve their enjoyment and understanding and encourage more year round visits to the county. The project will use new and innovative information and communications technology to improve access to information and to develop relevant interpretation methods to promote the county's cultural heritage.

The Project will also provide openings for the future economic development of tourism through supporting initiatives on a local level which both promote and enhance the visitor experience. It will extend the tourism season through the development of tourism attractions and interpretation and green tourism opportunities.

The project will assist with the setting up of a county wide tourism association and supports some key networking events to encourage and develop tourism products and services.

<b>Project Name</b>	<b>Axis</b>	<b>Measure</b>	<b>Total Project £</b>	<b>EAFRD/WAG £</b>	<b>Levered Funding £</b>
Green Tourism & Destination Denbighshire	3	313	1,127,663	902,130	225,533

<b>Cadwyn Clwyd Portion of Funding</b>	<b>Total Project £</b>	<b>EAFRD/WAG £</b>	<b>Levered Funding £</b>
	757,163	681,630	75,533

<b>Denbighshire County Council Portion of Funding</b>	<b>Total Project £</b>	<b>EAFRD/WAG £</b>	<b>Levered Funding £</b>
	370,500.00	220,500.00	150,000.00

## Project Outputs:

PERFORMANCE INDICATOR	TOTAL TARGET
Number of small scale tourism infrastructure projects financially supported	37
Number of projects to develop and/or market a rural tourism product or service financially supported	33
Number of enterprises advised or assisted to develop and/or market a tourism project	47
Number of feasibility studies undertaken	2
Number of marketing and promotional activities undertaken	6
Number of activities undertaken to raise awareness of the environmental consequences of a project	1
Number of local recreational infrastructure projects financially supported	11
Additional number of tourists attracted to the region	22300

## Examples of projects Supported:

- Open Doors 2013 – to support Denbighshire’s Civic Societies to put on the Open Doors event during September 2013. The funding will support the programme of events including, promotional material and coordination. The heritage experience will be further enriched with talks, guided walks and exhibitions that bring the sites to life.
- Denbigh Website – following the recent success of the Denbigh Branding study the town are keen to bring their website in line with the current branding. The brand celebrates all that is special about Denbigh and gives a strong, proud identity with which to tell the world about the town. The new website will meet the needs of the Denbigh Tourism Community and meet the expectations of prospective visitors to the area.
- Pen y Pigyn - Situated in the Clwydian Range and Dee Valley Area of Outstanding Natural Beauty (AONB), Coed Pen y Pigyn is 9 acres consisting of mixed habitats. The site is regularly used by local people and visitors alike. The community of Corwen wish to replace the old, dilapidated flagpole that is incorporated into the memorial at Pen y Pigyn viewpoint. The roots of the project firmly belong to the community, and there is a real drive within Corwen to have all of the above works undertaken and completed by the end of August 2013. This is so that everything would be in place for the viewing area to be the focal point for Dydd Owain Glyndwr – held on September 16th each year.

## Axis 4

### DEN58 – Innovation Denbighshire Total Project – Delivered by Cadwyn Clwyd Value £2,474,166

The Innovation Denbighshire project aims to address the Denbighshire Local Development Strategy's objectives and build on the inherent strengths of Denbighshire's rural areas. The overall aim of the project is to support the development of sustainable rural communities, helping to create a rural area in which people want to live, work and invest in.

Innovation Denbighshire is comprised of project activity strands that are focused to deliver the following three objectives:

**Objective 1:** To promote innovation, entrepreneurship and distinctiveness

**Objective 2:** To safeguard the area's natural, cultural and heritage assets, maximising their economic potential for local businesses and communities

**Objective 3:** To develop and engender greater community cohesiveness

As an Axis 4 project, Innovation Denbighshire follows the LEADER approach that encourages grass roots engagement with community groups in rural Denbighshire to develop projects that meet their needs.

Project Name	Axis	Total Project £	EAFRD/WAG £	Levered Funding £
Innovation Denbighshire	4	2,474,166.00	1,979,332.80	494,833.20

### Project Outputs:

PERFORMANCE INDICATOR	TOTAL TARGET
Number of individuals advised for the development of a cooperation initiative	100
Number cooperation initiatives financially supported	12
Number of farm holdings and holdings of other land managers receiving support	100
Number of farming household members advised to diversify into non-agricultural activities	35
Number of individuals financially supported to create a new microenterprise	15
Number of micro enterprises advised or assisted	35
Number of enterprises advised for the development / marketing of tourism projects	30
Number of projects relating to basic services for the economy and the rural population financially supported	12
Number of enterprises advised to develop projects relating to basic services for the economy and rural population	14
Number of villages where renewal and development projects have taken place	5
Number of projects in support of maintaining, restoring or upgrading the rural heritage financially supported	144

Number of individuals trained	100
Number of community action plans developed	5
Number of community capacity building events held	27
Number of partnerships participated in	12
Number of pilot projects financially supported	41
Number of new or improved processes introduced by supported enterprises	10
Number of new products launched	5
Area under successful land management contributing to bio diversity and high nature value farming/forestry	100
Gross Number of Jobs Created	8
Additional number of tourists attracted to the region	1000
Population in rural area benefiting from improved services (Services Measure)	5000
Population in rural area benefiting from improved services (Development Measure)	5000
Population in rural area benefiting from improved services (Heritage Measure)	5000
Number of participants implementing skills developed (no formal qualification was achieved)	100
Number of new or improved processes introduced by supported enterprises	10

#### Examples of projects Supported:

##### Llangollen Food Festival

The food festival committee are now working with the Welsh Government's Food Division on an event for food festival organisers in January 2014 at Llangollen Pavilion to encourage food festivals to work together and share ideas when it comes to attracting private sector sponsorship, long-term sustainability, support for producers and building the Welsh economy. The food festival committee are also working with the local Slow Food Group on creating a Llangollen Food Week in the run-up to the food festival in 2014 as well as arranging a 'Beer Train' with Llangollen Railway on Saturday the 18<sup>th</sup> of October 2014. Local chefs will be brought on board with the event more than in the past to perform cookery demonstrations and the committee are looking into new ideas about how to involve local children and young people with the festival to give them an education and experience in the food and drink industry.

##### SCBKA Pollinators Garden

South Clwyd Beekeepers Association have now commenced work at Llysfasi on their pollinators garden which will be an educational space for beekeepers, farmers, students and the general public about the importance of pollinators in the environment. The existing greenhouse on the site will be renovated and converted into an outdoor classroom, the whole site tidied up and planted with pollinators friendly plants. The project has the full support of Coleg Cambria who plan a marketing campaign to highlight this new facility, as well as the Welsh Beekeepers Association and the Clwydian Range and Dee Valley AONB who provided match-funding to the project through the Sustainable Development Fund. It is hoped that works will be completed in March 2014 when an official opening event will be held.

##### Beekeepers Conference

South Clwyd Beekeepers Association have started preparations for the conference which will take place at Llangollen Pavilion in September 2014. It is expected that over 400 people will be present from all over the UK. The association are now in talks with SICCAM – a pan-European group of scholars and academics about having their annual event in conjunction with the association's conference at the same time and location.

### Food Unit Consultancy

This project is the next phase of the feasibility study that was undertaken to research the demand and practicalities of setting up a facility in rural Denbighshire for use by local food and drink producers available to be hired on a daily basis with equipment included. West Wales Consulting have now been appointed to carry out the 2<sup>nd</sup> consultancy phase of the project which will involve confirming the use of the proposed facility with producers, securing funding for the facility and confirming the legal entity of the facility and make arrangements with Coleg Cambria in regard to the proposed facility's site at Llysfasi.

### AONB Lamb Branding

A co-ordinator has now been appointed and has started working with the group of farmers and the project partners to develop supply chains from the farms to potential customers, as well as working with the Clwydian Range and Dee Valley AONB on brand development.

### Llaeth Lleol

The Food Technology Centre has now completed the first phase of the project which was researching gaps in the market and now started work on the second phase of the dairy product development project. The first phase was to research and identify gaps in the food and drink market for dairy products by market research and researching demand e.g. consulting with major food outlets such as farm shops, Bodnant Food Centre, small supermarket chains etc. The second phase will involve testing and developing the products with working with interested companies/individuals to take on the products. With the other element of the project, the project officer is now finalising with the agricultural staff at Coleg Cambria (Llysfasi) a series of lectures and workshops throughout 2014 – each specialising in an important or innovative field in dairy farming. The workshops will be open to all including the agricultural students at the college as well as the whole dairy farming industry across the Cadwyn Clwyd area.

### Women in Enterprise

The Women in Enterprise Scheme will pilot a package of support which includes: overcoming barriers to business; networking events; and a start-up bursary. The Start-up bursary gives women in rural Denbighshire a great opportunity to set up their business with a grant of up to £2000 RDP funds.

### Maintaining hedgerows and traditional boundaries

The officer is currently visiting applicants who have completed the intended works to check on their progress. So far 72 applicants of the total 95 on the Denbighshire scheme have completed the works and the paperwork is currently being processed for reimbursement.

### Micro power generation and alternative energy pilot projects

A lot of work has been put into the Corwen Hydro power scheme and we are coming to a critical time in the scheme development

### Community Facilities Scheme and Community Action Scheme – Henllan Community Facility

Cadwyn Clwyd has been working with the Henllan Community Council to ascertain the feasibility of developing a new community facility within the village. The community want to create a new building, bowling area and small car park on the lower plateau of the Top Park site, which is adjacent to Ty-Coch Street and in close proximity to the existing football pitch. A new facility would be utilised by a range of sports groups, including a bowling club and football teams, and would be opened for meetings and during community events in the village. Cadwyn Clwyd's funding has enabled the Community Council to engage with Club Design Ltd., who produced a short feasibility study that includes a number design options with costs and architectural plans.

### Mile End Mill Llangollen

The aim is to provide the local community of Llangollen with premier leisure and adventure training facilities embracing the community whilst promoting health and fitness and physical well-being.

The Trust's aspirations are to develop the Mill into a leisure facility for both the local community and tourist trade. Funding from Cadwyn Clwyd has been used to fund a marketing appraisal which will be used to strengthen the planning process and help to strengthen future funding bids.

#### River Dee Access Project

Cadwyn has recently approved this pilot project and the aim is to employ a facilitator to promote sustainable recreational access to the River Dee around Llangollen in particular for canoeists and rafting and to manage the impacts of these activities. We are in the process of discussing with the group what the Job Description should look like and we will be holding interviews early February.

#### Llangollen Pre School CIC

The CIC's initial aim is to provide a purpose built pre-school building which it will then manage, on a non-profit making basis. Once the building is complete they will, in partnership with the present providers, support them in providing outstanding full time wrap around childcare and pre-school education for up to 70 children aged from 6 months to 4. They have applied to Cadwyn to develop architects drawings and building estimates in order to draw down the further funding we need to progress the project.

**All RDP Projects are subject to 'on-the-spot' audits by the Rural Inspectorate for Wales.**

## Denbighshire RDP Partnership

The Denbighshire Rural Development Plan Partnership comprises representation from the community, private, public and voluntary sectors in equal numbers, in conjunction with Denbighshire County Council and Cadwyn Clwyd Local Action Group (LAG). The Partnership is an unincorporated body and has no legal powers and cannot own property or enter into contracts. It will operate within the framework of the lead body which is Denbighshire County Council.

The Denbighshire Rural Development Plan Partnership has been formed with representation from four sectors: community, private, public and voluntary. The decision-making body will comprise sixteen individuals from throughout the area, each with specific expertise within fields relevant to the issues to be addressed and well placed to communicate with the sectors they represent.

The public sector members will be nominated by Denbighshire County Council. Denbighshire Voluntary Services Council will be consulted about nominations made to fill vacancies for members representing the voluntary sector.

Member and contact details	Background	Expected contribution	Method of communication with sector
<b>Community</b>			
Cllr Rhys Hughes Tan y Fron Eglwyseg Llangollen LL20 8EL  <a href="mailto:rhys.hughes@denbighshire.gov.uk">rhys.hughes@denbighshire.gov.uk</a>	Farmer	Liaison with the LAG  Knowledge of the agricultural sector	Council
Eleri Roberts Clwyd YFC Office Llysfasi College Ruthin Denbighshire LL15 2LB	YFC County Organiser	Views of youth groups in rural communities  Views of County Organisers  Knowledge of the agricultural sector	Clwyd YFC groups
Jeremy Knibbs Tyddyn Isa Carrog Nr. Corwen LL21 9LD  <a href="mailto:jgknibbs@live.co.uk">jgknibbs@live.co.uk</a>	Local Government Officer	Knowledge of the RDP, local economy and Llangollen Railway  Former Private Sector Tourism Business	Various Local Community Groups
Gareth Rowlands Springfield Rhyl Road Rhuddlan LL18 2TP  <a href="mailto:rowlands.springfield@btinternet.com">rowlands.springfield@btinternet.com</a>	Retired Farmer  Community Councillor  School Governor	Views of Community Councils and Schools	Community Council and School Governor Meetings
<b>Private</b>			
Andrew Jedwell Heol Gauad Cynwyd Corwen LL21 0NE  <a href="mailto:ajedwell@lineone.net">ajedwell@lineone.net</a>	Food industry consultant	Market conditions and opportunities for SME's in the agri-food sector	Wales Organic supply chain efficiency steering group. Cadwyn Board.

Ruth Lee Ruth Lee Limited London Road Corwen LL21 0RZ  <a href="mailto:mail@ruthlee.co.uk">mail@ruthlee.co.uk</a>	Proprietor of safety equipment manufacturer	Market conditions and opportunities for SME's in the Dee Valley  Views of women in business	Corwen Partnership
Norman Jones Hen Efail, Treddol, Corwen LL21 0EL  <a href="mailto:normanjones2@hotmail.com">normanjones2@hotmail.com</a>	Company Director	Views of business community	Corwen Business Group
Colonel Philip Eyton-Jones OSTJ TDDLRIBA MRTPI FRSA Mathrafal, Bodfari, Denbigh. Denbighshire, LL16 4BS  <a href="mailto:philipeytonjones@mac.com">philipeytonjones@mac.com</a>	Consultant Architect  Agricultural Show Director	Views of agricultural and construction sectors	Agricultural society
<b>Public</b>			
Cllr Huw Jones 2 Vale View Pen Y Bryn Corwen LL21 0BA  <a href="mailto:huw.jones@denbighshire.gov.uk">huw.jones@denbighshire.gov.uk</a>	Lead Member for Tourism, Leisure and Youth		
Cllr Merfyn Parry Criaglea Llandymnog Denbigh LL16 4EY  <a href="mailto:merfyn.parry@denbighshire.gov.uk">merfyn.parry@denbighshire.gov.uk</a>	Councillor, Denbigh Area		
Cllr Meirick LI Davies 1 Ffordd Glascoed Cefn Meiriadog Abergele LL22 9DW  <a href="mailto:meirick.davies@denbighshire.gov.uk">meirick.davies@denbighshire.gov.uk</a>	Councillor Elwy Area		
Cllr Eryl Williams Maestyddyn Isaf Clawddnewydd Rhuthun LL15 2NH  <a href="mailto:Eryl.williams@denbighshire.gov.uk">Eryl.williams@denbighshire.gov.uk</a>	Councillor & Farmer	Liaison with the unitary authority  Views of upland communities in south Denbighshire  Market conditions and opportunities for SME's in primary production in the agricultural sector  Views of Welsh speakers	Council & Cabinet
<b>Voluntary</b>			
Helen Prince Denbighshire Voluntary Services Council Naylor Leyland Centre Well Street Ruthin LL15 1AF  <a href="mailto:john@dvsc.co.uk">john@dvsc.co.uk</a>	Local Voluntary Council	Liaison with voluntary sector	Local Voluntary Council meetings
Eurwen Edwards OBE 19 Derwen Drive Rhyl Denbighshire LL18 2PB	Vice President of Denbighshire Voluntary Services Council, Trustee of Voluntary Groups	Liaison with voluntary sector	Local Voluntary Council and Voluntary Group Meetings



Les Starling Tyddyn Bach Bontuchel Ruthin Denbighshire LL15 2DG <a href="mailto:Les.starling@boyns.net">Les.starling@boyns.net</a>	Chairman of Local Bio- diversity Partnership  Trustee of North Wales Wildlife Trust	Knowledge of environmental issues	Partnership and Trust meetings
<b>Voluntary Sector Vacancy</b>			

### Cadwyn Clwyd Board Members:

The Denbighshire Rural Development Plan Partnership has identified Cadwyn Clwyd as the LAG which will be responsible for delivering Axis 4 of the 2007-2013 Rural Development Plan in Denbighshire.

<b>Member and contact details</b>	<b>Expertise</b>	<b>Method of communication with sector</b>
<b>Public</b>		
Cllr Huw Jones 2 Vale View Pen y Bryn Corwen Denbighshire LL21 0BA <a href="mailto:huw.jones@denbighshire.gov.uk">huw.jones@denbighshire.gov.uk</a>	Lead Member for Tourism, Leisure and Youth	Denbighshire CC Cabinet
Cllr Derek Butler 19 Hawker Close Broughton Flintshire CH4 0SQ <a href="mailto:derek.butler@flintshire.gov.uk">derek.butler@flintshire.gov.uk</a>	Cabinet Member for Regeneration	Flintshire CC Cabinet
<b>Private</b>		
Andrew Jedwell Heol Gauad Cynwyd Corwen LL21 0NE <a href="mailto:ajedwell@lineone.net">ajedwell@lineone.net</a>	Food industry consultant	Wales Organic Food Partnership RDP Partnership Denbighshire
Norman Jones Hen Efail, Treddol, Corwen LL21 0EL <a href="mailto:normanjones2@hotmail.com">normanjones2@hotmail.com</a>	Company Director Corwen Partnership	Views of business community RDP Partnership Denbighshire
<b>Community/Voluntary</b>		
Cllr Rhys Hughes Tan y Fron Eglwyseg Llangollen LL20 8EL <a href="mailto:rhys.hughes@denbighshire.gov.uk">rhys.hughes@denbighshire.gov.uk</a>	Knowledge of the agricultural sector	RDP Partnership Denbighshire
Cllr Carolyn Thomas Cartrefle Corwen Road Pontybodkin Near Mold Flintshire CH7 4TG <a href="mailto:Carolyn.thomas@flintshire.gov.uk">Carolyn.thomas@flintshire.gov.uk</a>	Chair of AONB Joint Advisory Committee	ANOB Joint Advisory Committee

John Les Tomos Y Dderwen Denbigh Road Hendre Flintshire CH7 5QE  <a href="mailto:derwenhendre@btinternet.com">derwenhendre@btinternet.com</a>	Flintshire Tourism Association	Flintshire Tourism Association  RDP Partnership Flintshire
<b>Advisory/Observers</b>		
Ms Joanna Douglass Denbighshire County Council 3 Cael Efail Graigfechan Ruthin LL15 2EZ  <a href="mailto:joanna.douglass@denbighshire.gov.uk">joanna.douglass@denbighshire.gov.uk</a>	Officer – Denbighshire County Council	Denbighshire Rural Partnership  Denbighshire County Council
Ms Sharon Barlow Flintshire County Council County Hall Mold CH7 6NF  <a href="mailto:sharon.barlow@flintshire.gov.uk">sharon.barlow@flintshire.gov.uk</a>	Officer – Flintshire County Council	Flintshire Rural Partnership  Flintshire County Council
<b>Company Secretary</b>		
Mr Gareth Evans Elidan Llanfair Road Ruthin Denbighshire LL15 1NJ  <a href="mailto:garethmachno@yahoo.co.uk">garethmachno@yahoo.co.uk</a>	Cadwyn Clwyd Company Secretary  Voluntary Heritage Sector	Cadwyn Clwyd Company Secretary  Ruthin Castle Trust Nantclwyd Y Dre

## Appendix 3

# Rural Development Plan 2007-2013 10 July 2014

## Equality Impact Assessment

# Rural Development Plan for Wales 2007-2013

**Contact:** Joanna Douglass  
Team Leader Economic and Business  
Development South

**Updated:** 13<sup>th</sup> March 2014

**1. What type of proposal / decision is being assessed?**

Other

**2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?**

The report is to provide information about the Rural Development Plan for Wales 2007-2013 and the process by which Welsh Government delivers activities which support the countryside and rural communities.

**3. Does this proposal / decision require an equality impact assessment? If no, please explain why.**

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes

**4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken**

*(Please refer to section 1 in the toolkit for guidance)*

The Welsh Government are responsible for preparing the RDP in Wales. As a result they undertake extensive consultation prior to the launch of any new programme period. A facilitated workshop was held for members of the Partnership and key stakeholders on the 18th September 2009 to discuss what should be included in the revised Local Development Strategy in order to address the principal issues in the area and to identify whether there were any omissions, particularly given the currently economic downturn. The Denbighshire Rural Development Plan Partnership has been formed with representation from four sectors: community, private, public and voluntary in equal numbers. The members of the Partnership have been selected to ensure that the relevant knowledge and experience and means of communicating with the related geographical communities and communities of interest, the links to other policies, plans and strategies and the knowledge to enable the selection and delivery of

appropriate priorities for action are all available to it.

- 5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**  
*(Please refer to section 1 in the toolkit for a description of the protected characteristics)*

Locally delivered regeneration empowers local communities and equality of access will be central to delivery of current and any future programmes.

- 6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

Locally delivered regeneration empowers local communities and equality of access will be central to delivery of current and any future programmes.

- 7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

No

- 8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?**

Yes

All projects submitted to WG for approval have a Cross Cutting theme which must be completed which includes Environmental Sustainability, Equality of Opportunity, Welsh Language, Information and Communication Technology.

Action(s)	Owner	By when?
<Please describe>	<Enter Name>	<DD.MM.YY>
<Please describe>	<Enter Name>	<DD.MM.YY>
<Please describe>	<Enter Name>	<DD.MM.YY>
<Please describe>	<Enter Name>	<DD.MM.YY>
<Unrestrict editing to insert additional rows>	<Enter Name>	<DD.MM.YY>

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## 9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	<DD.MM.YY>
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Name of Lead Officer for Equality Impact Assessment	Date
Joanna Douglass	13.03.14

**Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.**

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**Report To:** Partnerships Scrutiny Committee

**Date of Meeting:** 18 December 2014

**Lead Member / Officer:** Lead Member for Social Care (Adult and Children's Services)/Service Manager: Specialist Services

**Report Author:** POVA Co-ordinator

**Title:** Annual Report on Adult Protection In Denbighshire 1<sup>st</sup> April 2013 – 31<sup>st</sup> March 2014.

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## **1. What is the report about?**

This report constitutes the annual performance report for Adult Protection in compliance with statutory guidance and provides an overview of the impact of Local Safeguarding arrangements and practice.

## **2. What is the reason for making this report?**

To provide Members with an overview of the impact of Local Safeguarding arrangements and practice. To review progress in this key area of work over the last twelve months. To refer to data which reflects figures submitted by the Local Authority on an annual basis to the Welsh Government Data Unit.

## **3. What are the Recommendations?**

That members receive and comment on the report and acknowledge the important nature of a corporate approach to the Protection of Vulnerable Adults and the responsibility of the Council to view this as a key priority area and to place it alongside the commitment and significance given by Denbighshire to Child Protection.

## **4. Report details - Background**

4.1 The key policy document in relation to Adult Protection for Denbighshire is the Wales Interim Policy and Procedure for the Protection of Vulnerable Adults, which informs practice when responding to alleged or confirmed abuse of vulnerable adults. This policy was drafted from the 'In Safe Hands' guidance and was revised in January 2013 to ensure that the document is relevant and in line with legislative changes since its first conception in November 2010

4.2 'In Safe Hands', the Welsh Government's statutory guidance for safeguarding vulnerable adults, states that local authorities have the responsibility for taking the lead role. This does not diminish the role of partner agencies who will still continue to have their respective responsibilities to respond to suspicions, allegations or incidents of abuse as described in these procedures and, where appropriate, to arrange support and/or care for the most vulnerable people in the community. Partnership working is essential for the protection of vulnerable adults.

4.3 A vulnerable adult is a person over 18 years of age who 'is or may be in need of community care services by reason of mental or other disability, age or illness and

who is or may be unable to take care of him or herself, or unable to protect him or herself against significant harm or serious exploitation’.

4.4 Abuse is defined as a ‘violation of an individual’s human and civil rights by any other person or persons’.

## 5. Adult Protection Activity in Denbighshire 2013 – 2014

Year	Referrals received and investigated
2009 - 2010	234
2010 - 2011	244
2011 - 2012	244
2012 - 2013	280
2013 - 2014	298

See Attached Appendix for breakdown of POVA data 2013 - 14

### 5.1 Performance Indicators

There is only one national performance indicator relating to Adult Protection: the number of cases where the risk has been managed or removed. We continue to believe that this is an important target as it demonstrates how Denbighshire as a whole safeguards the most vulnerable within the community. In 2013-14 we achieved an increase from 97 % in 2012-13 to 100% where the risk has been removed or reduced/managed with Individual Adult Protection plans.

## 6 Developments

### 6.1 National and Regional Developments

6.1.1 The Social Services and Well-being Act will put Adult Protection on a statutory footing for the first time. With development of the National Independent Safeguarding Board and the appointment of the Expert Panel it is envisaged this will further influence the development of the Regional Safeguarding Adult Boards across Wales.

6.1.2 North Wales has recently adopted a two tier approach to the oversight of safeguarding vulnerable adults that mirrors the regional approach to safeguarding children. Denbighshire and Conwy have a combined Local Delivery group that replaces the Adult Protection Committee and which reports to a Regional Adult Safeguarding Board.

6.1.3 New guidance was published last December to replace the current arrangements for Serious Case Reviews as recorded within the interim policy and procedures. This new model draws on current Child Practice Reviews but has been amended /adapted for Adults. There are a small number of pilot cases being completed across Wales.

### 6.2 Deprivation of Liberty Safeguards (DoLS)

The deprivation of liberty safeguards provide legal protection for those vulnerable people who are, or may become, deprived of their liberty within the meaning of Article 5 of the European Convention on Human Rights in a hospital or care home.



A Supreme Court Judgement on 19/3/14 revised the test in relation to a deprivation of liberty for the purposes of Article 5 of the European Convention on Human Rights. This judgement sparked a considerable increase in DoLS activity nationally. In Denbighshire it is expected that the number of applications will increase to approximately 450 in 2014/15, from an average of 15 annual applications in previous years.

In response to the considerable increase in workload, the following actions have been taken:

- 11 social workers are undertaking the required best interest assessor training in order to increase the pool of staff available.
- A dedicated administrative post (18.5.hours) has been allocated from within existing resources.
- The Supervisory Body role is now shared between two Service Managers rather than a single individual.

The following are the main areas of pressure:

- Volume of work and keeping to timescales
- Cost of section 12 doctors (each assessment costs £174)
- Complying with the judgement in relation to individuals living in the community, where an application to the Court of Protection is required.

### 6.3 Model of delivery of POVA

A task and finish group was established in May 2012 to consider options and recommend a model for the future management of adult safeguarding within Denbighshire. An update on the capacity of the Adult Safeguarding Service was presented to Scrutiny in March 2013 to reassure Members that there was sufficient capacity with Adult Services to cope with the continued increase in Protection of Vulnerable Adult referrals. The revised safeguarding model was launched in June 2013 with locality team managers and senior practitioners undertaking the Designated Lead Manager Role alongside the POVA co-ordinator. The new model has not been without its challenges as some staff have struggled to adapt to the new role, however developments within localities to strengthen the senior practitioner capacity will play a vital role in the future delivery of the new model.

### 6.4 **National Inspection Reports by CSSIW and HIW** Adult Protection Monitoring Report 2010-12

This is the fourth year that CSSIW have reported on data about allegations of abuse against adults. This report covers 2 consecutive years of data. There are no plans at present for a further report due to Welsh Government now publishing the Wales statistics allowing for full access to the general public.

Key findings:

- The number of completed referrals fell by 14%.
- Variation to the rate of referrals across Wales with Torfaen recording 5.4 while Gwynedd and Pembrokeshire recorded 1.7 per thousand population.( Denbighshire were at 3:3 per 1000 in 2012)
- The most common victim of alleged abuse older women. The ratio of completed referrals for women to men was almost 2:1.

- As in previous years the largest proportion of victims of alleged abuse lived in their own home in the community.
- In 32% of cases, the place where the alleged abuse occurred was in Care Homes.
- Physical and Neglect remain the top two categories of abuse
- Staff were the most likely to be the alleged perpetrators (44%) followed by relatives at 25%.
- 23% of referrals did not proceed beyond an initial strategy meeting to an investigation in the two years 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2012.
- In 21% of the adult protection referrals completed during the 2 years 1 April 2010 to 31 March 2012 had allegations that were proved, while 26% remained inconclusive.

## **5. How does the decision contribute to the Corporate Priorities?**

The Protection of Vulnerable Adults arrangements contribute directly to the corporate priority to protect vulnerable people and enable them to remain living independently.

## **6. What will it cost and how will it affect other services?**

This service is already featured within existing budgets.

## **7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision? The completed EqIA template should be attached as an appendix to the report.**

An Equality Impact Assessment is not required as this report makes no changes to policy.

## **8. What consultations have been carried out?**

Not applicable

## **9. Chief Finance Officer Statement**

There are no financial implications arising directly from this report

## **10. What risks are there and is there anything we can do to reduce them?**

The new model of delivery which shares the role and responsibilities of the Designated Lead Manager with team managers and senior practitioners presents a challenge to ensure a consistency of approach and quality in dealing with safeguarding referrals. The POVA co-ordinator will have a pivotal role in monitoring this progress and ensuring an overview of the whole safeguarding process. With this shared Designated Lead Role we have a more robust service with a clear safeguarding focus across Denbighshire.

## **11. Power to make the Decision –**

11.1 Scrutiny's powers with respect to this matter are set out in Section 21 of the Local Government Act 2000 and article 6.3 of the Council's Constitution.

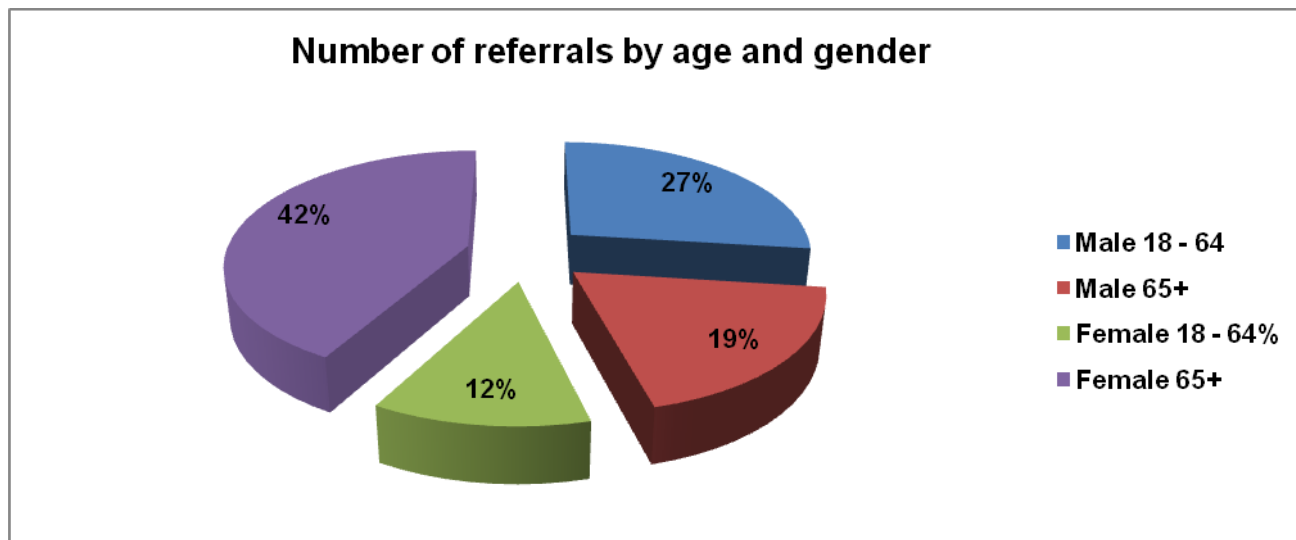
### **Contact Officer:**

POVA Coordinator

Tel: 01824 706675

## Appendix 1 - POVA Activities/ Data Analysis/ Trends

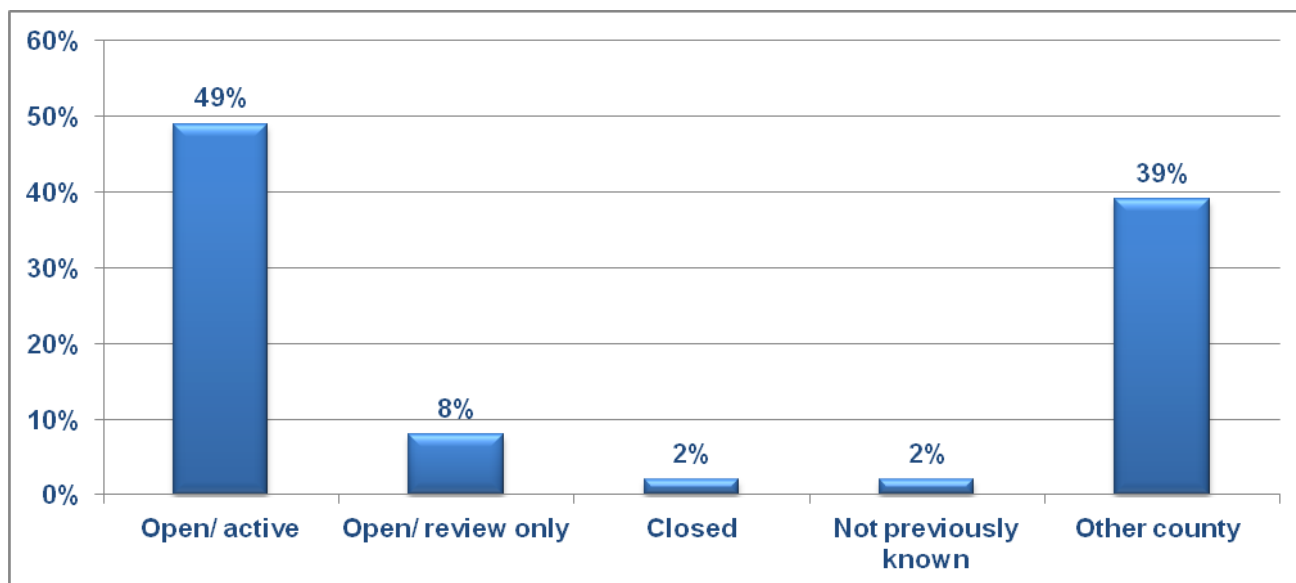
### 1. Total number of completed referrals, year ending March 2014



Most adult abuse referrals concern people aged 65 or over. Females are more likely to fall victim of abuse than male. This is consistent with previous trends across Wales. We have seen a 4% rise in young male referrals completed within this period compared to last year's data.

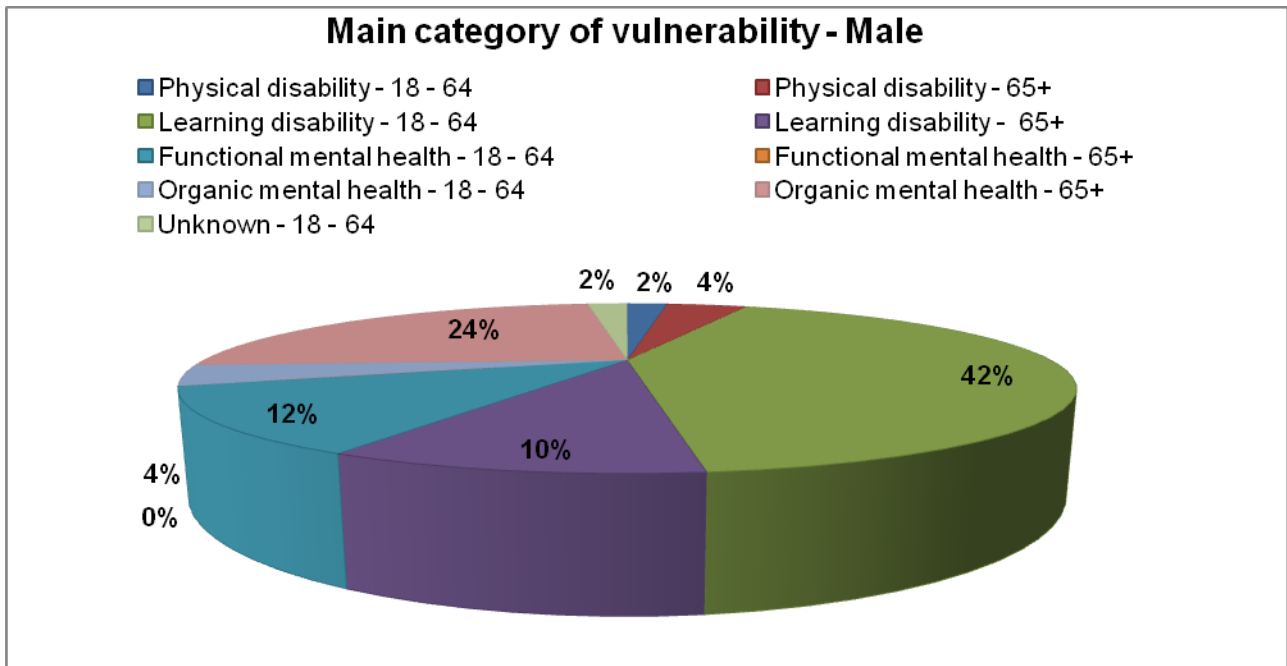
### 2. Case Status

59% of the cases were, or had been known to case management, 39% of cases were out of county but residing in Denbighshire in either placement, acute hospital or individual hospital.



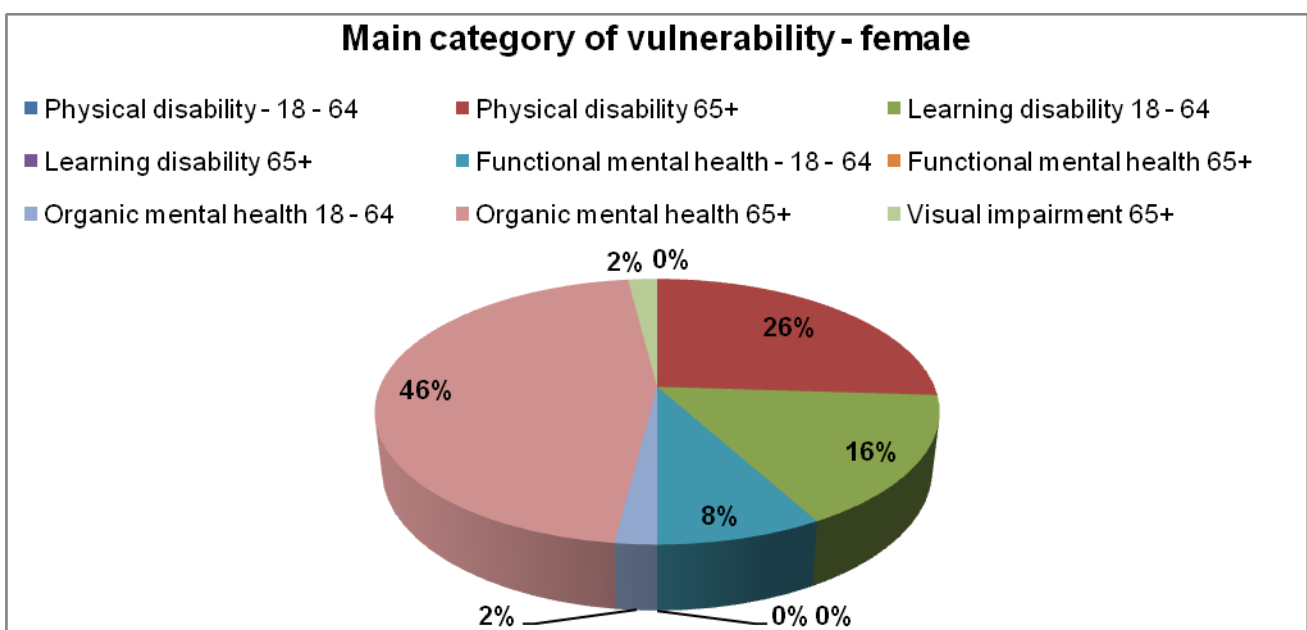
### 3. Main category of vulnerability

a) Male – the category of older person is no longer reported on as the category has been revised. In 19% of cases the victim was aged 65+ and 30% were under 65.



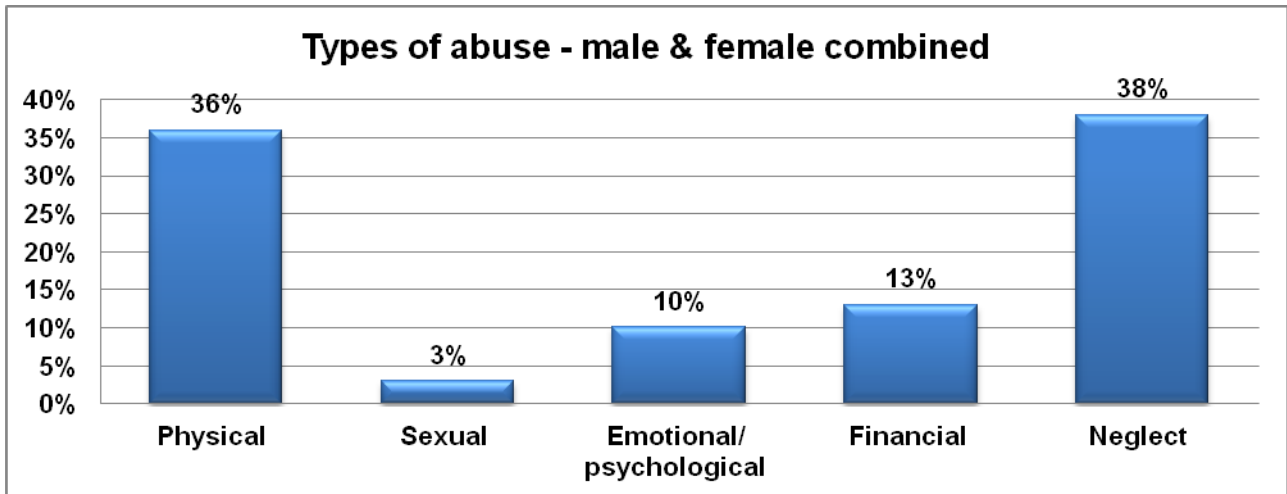
b) Female – In 37% of cases the victim was aged 65+ and 13% were under 65.

Where the female over 65 remains the highest category of vulnerability, people with a learning disability make up the next largest number of people. This has been the pattern and continues across Wales. However, in Denbighshire we have seen the increase in under 65's within LD which could be attributed to the specialised providers within our area who support young males from around the country with LD's in both the residential/ independent hospital setting.

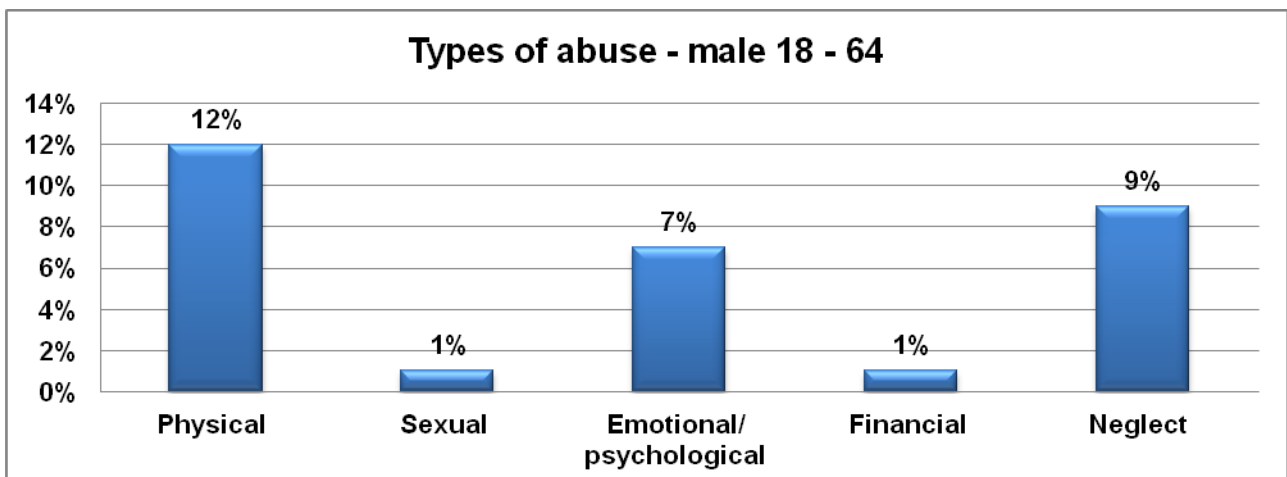


#### 4. Types of abuse

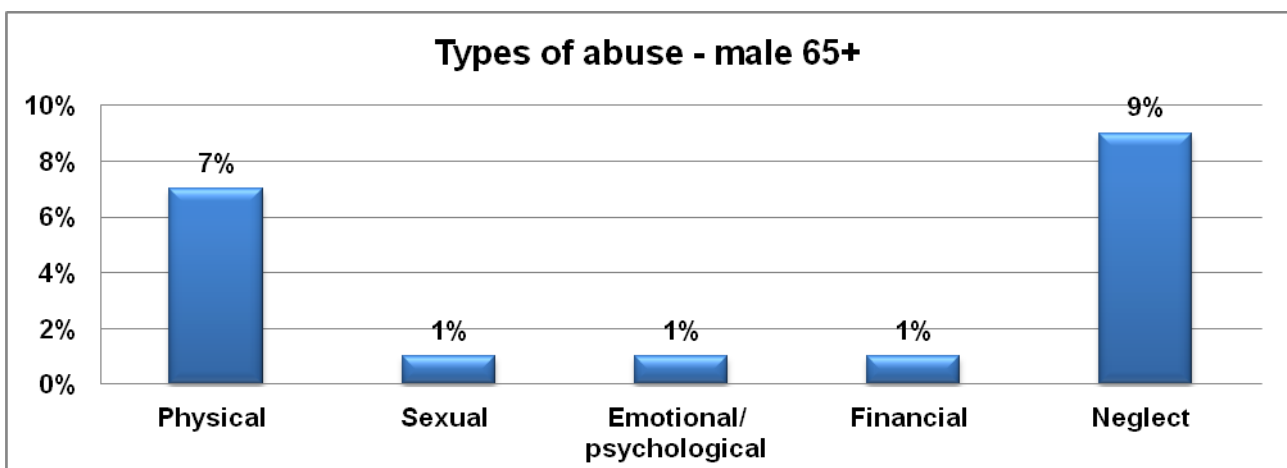
a) Male and female combined – The category of abuse is recorded under gender irrespective of age. The overall number recorded may exceed total referrals closed as more than one category can apply.



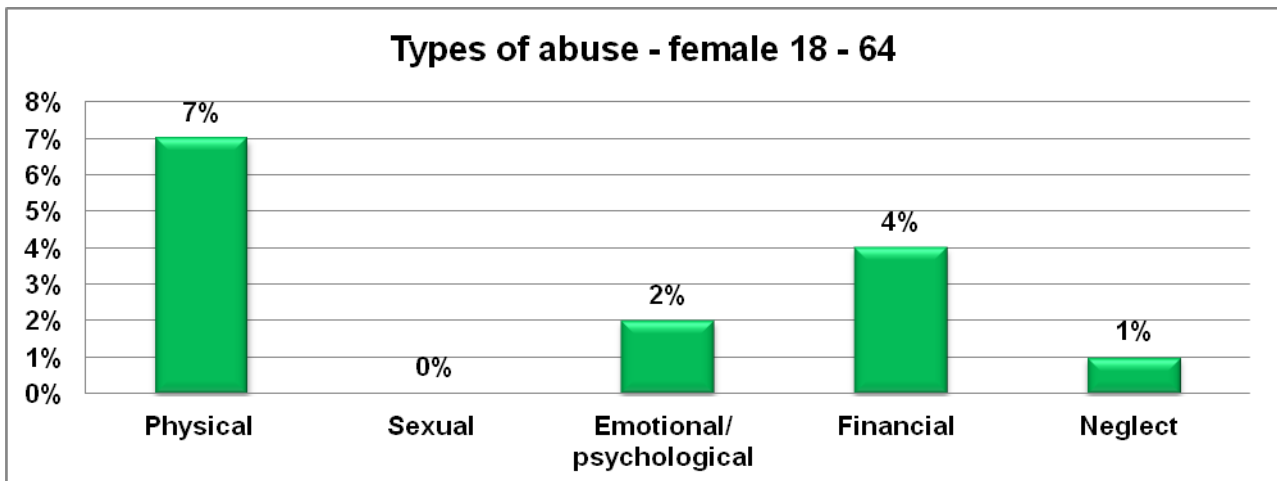
b) Males aged 18 – 64



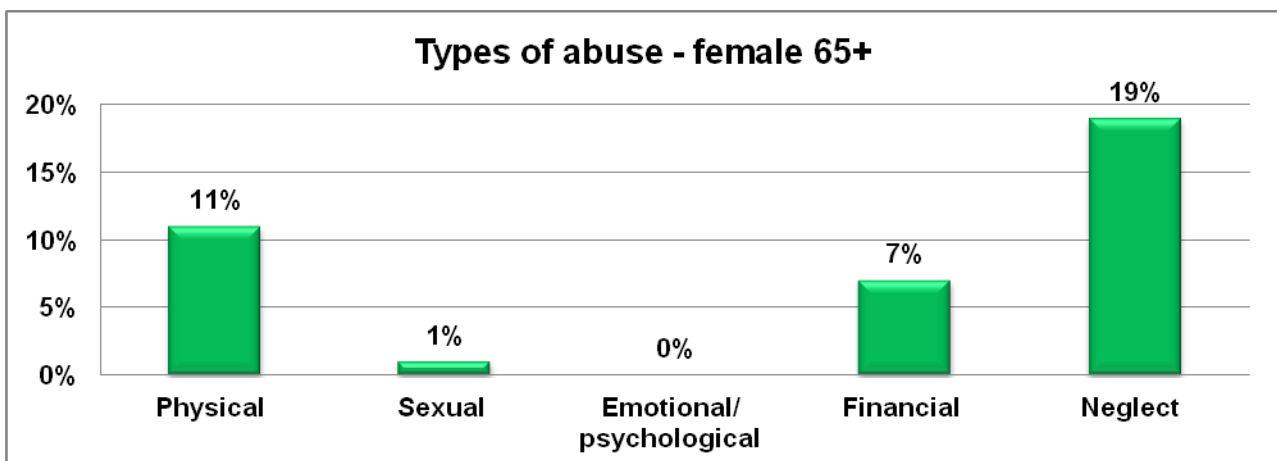
c) Males aged 65+



d) Females aged 18 – 64



e) Females aged 65+



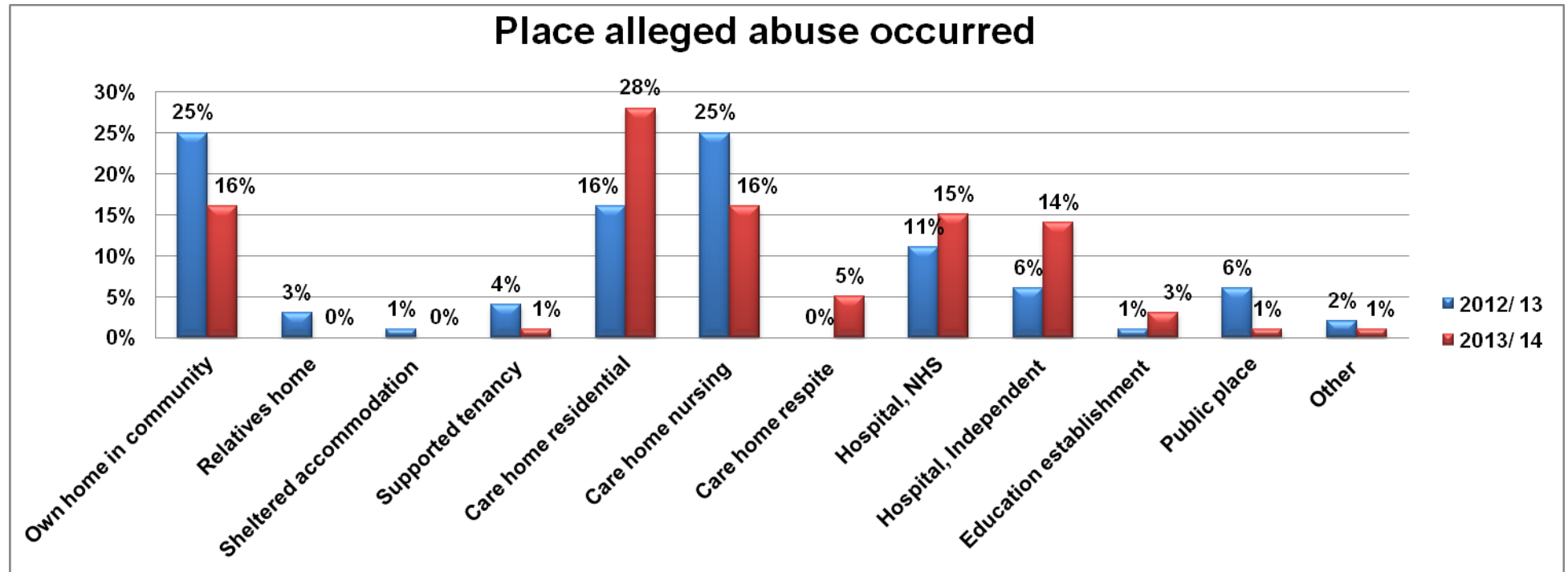
It is significant to note that neglect features as the top category for both male and female aged over 65 and is the second category for males aged 18 – 64, with physical abuse being the top category.

## 5. Place alleged abuse occurred

From the last CSSIW report 2010 – 2012 the data ending in March 2012 shows that own home in the community followed by care home residential and care home nursing to be where most of the abuse is alleged to have occurred.

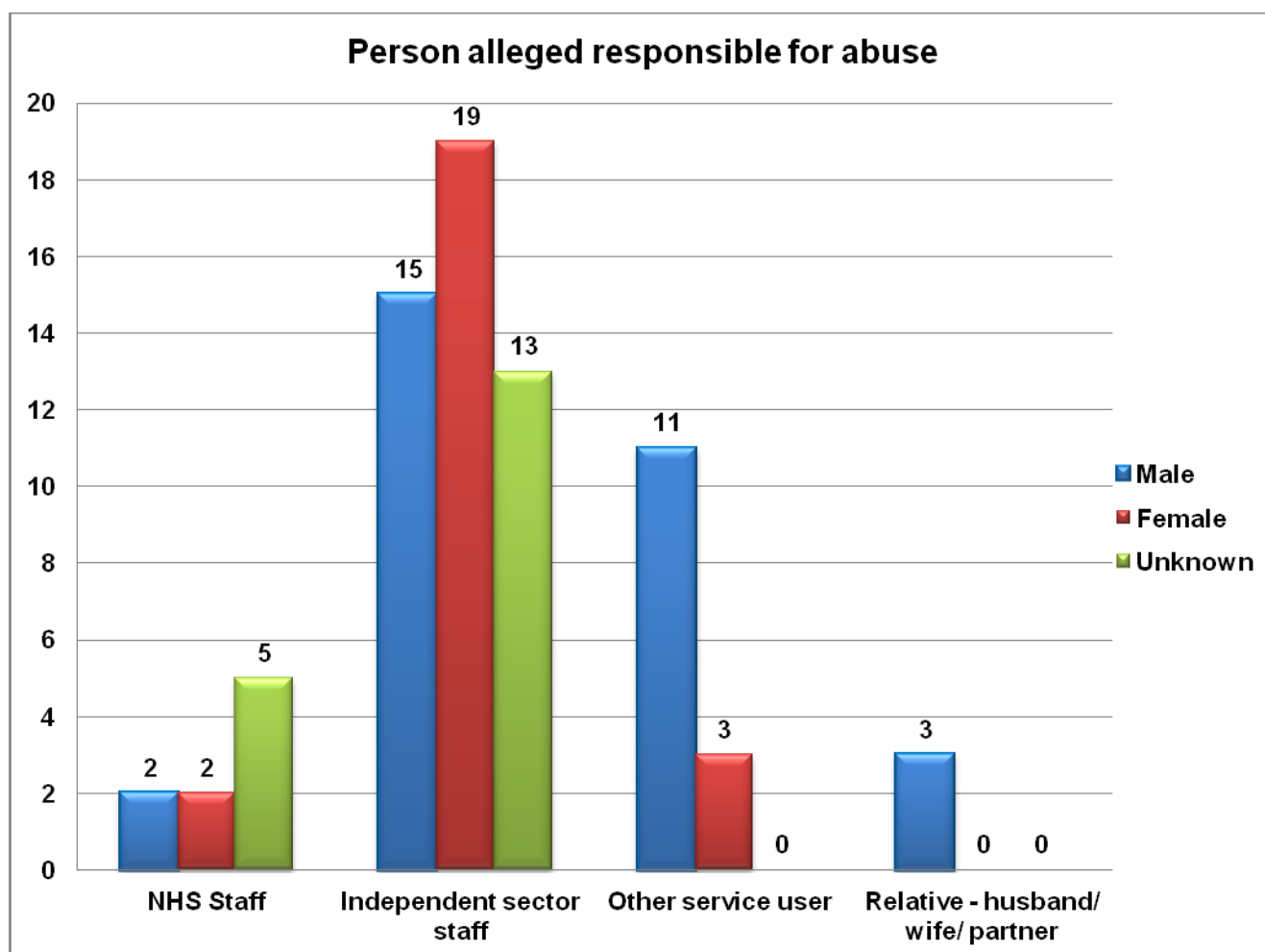
In 2012 – 2013 Denbighshire was consistent with this national trend. However in 2013 – 2014 we have a 12% increase from own home in community to care home residential as the leading area where the alleged abuse occurred. Unclear if there is a change nationally as data for 2013 – 2014 is not available to compare.

Comparing the data from 2012 – 2013 to 2013- 2014 shows a 9% reduction in both own homes in the community and care home nursing setting. Whilst this is positive there is a cause for concern for the increase within care home residential and could be linked to increase in males aged 18 – 64 who were closed within 2013 – 2014.



## 6. Person alleged responsible for abuse

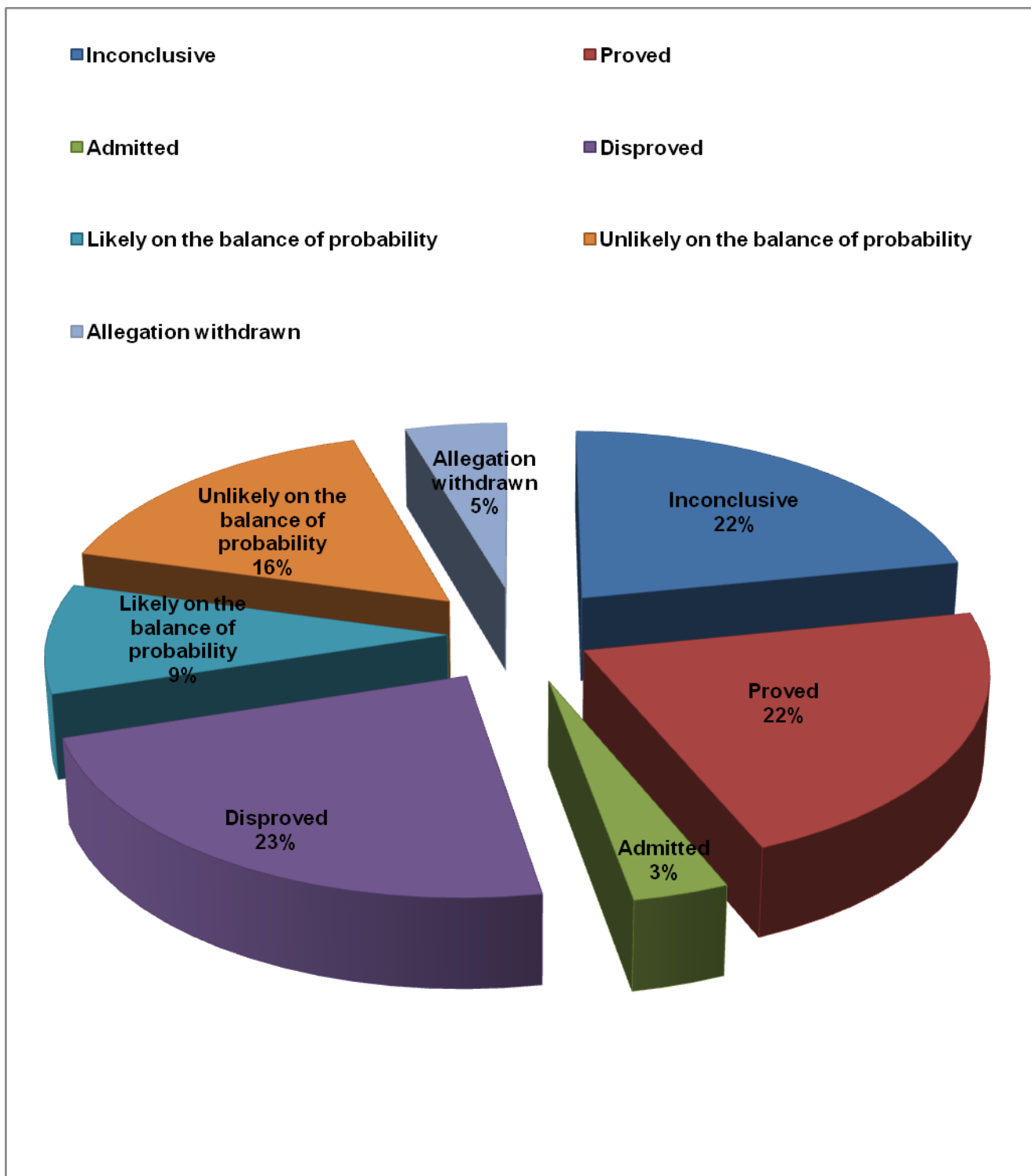
Person alleged responsible for abuse	
NHS staff - male	2
NHS staff - female	2
NHS staff - unknown	5
Independent sector staff - male	15
Independent sector staff - female	19
Independent sector staff - unknown	13
Other service user - male	11
Other service user - female	3
Other service user - unknown	0
Relative - husband/ wife/ partner - male	3
Relative - husband/ wife/ partner - female	0
Relative - husband/ wife/ partner - unknown	0



71% of staff were alleged to be responsible for the abuse of which 60% were from the independent sector, 11% were NHS staff and 18% were other service users. 23% staff were unidentified due to one individual being alleged responsible for causing abuse. It is also important to note 9% directly implicated a relative to be responsible for the abuse. National trends as recorded in 2011 – 2012 show most allegations of abuse concerns staff as the highest category of alleged perpetrators with an increase year on year. Denbighshire is following this trend. With a 8.57% increase in staff from both public and independent sector being the highest proportion of alleged perpetrators.



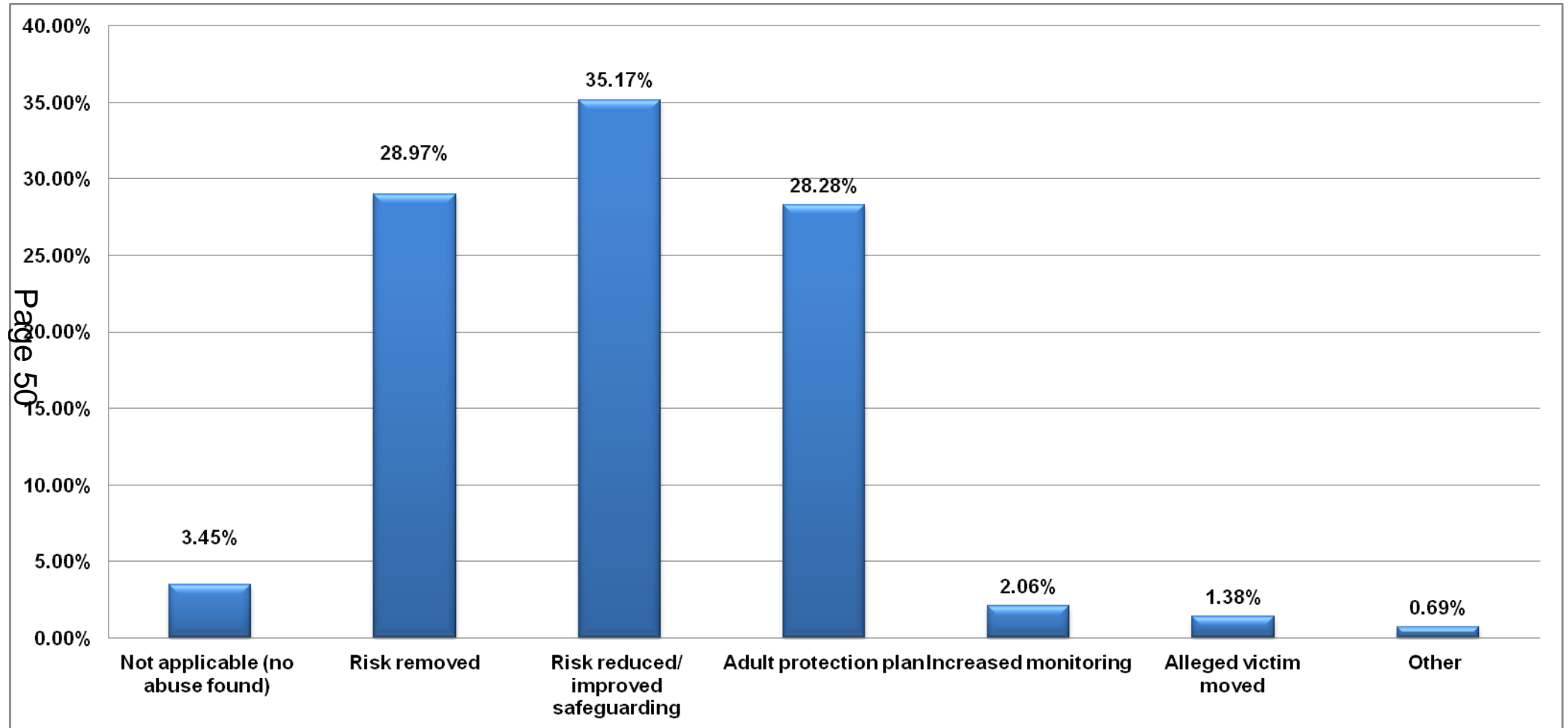
## 7. Status of Allegation



The lowest percentage was where the alleged perpetrator admitted the allegation of abuse – not surprising. Disproved and proved were very similar which could indicate that the investigation process provided clear information and evidence for the professional involved to determine if abuse occurred or not. Inconclusive, although similar to the proven percentage, does not necessarily mean that no action was taken. It is more likely to suggest that it was one word against another and highlights the difficulty in gathering and presenting evidence to prove or disprove allegations of abuse. However risk assessments and immediate protection measures will have been implemented to reduce any further risks of abuse towards the adult at risk.

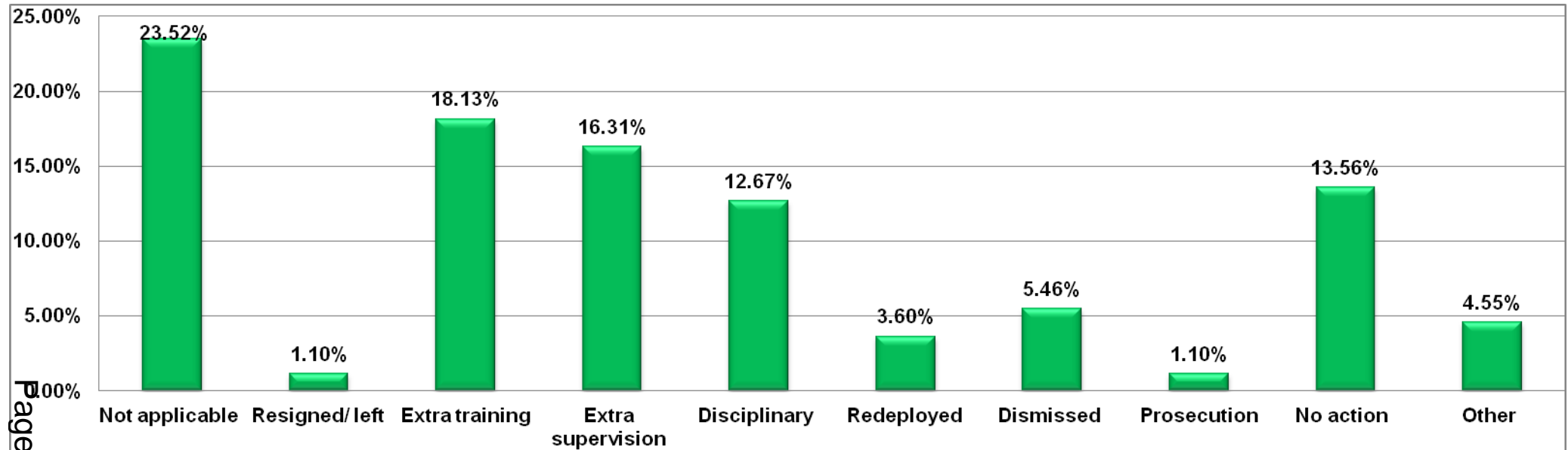
## 8. Outcome for the alleged victim

This remains a key performance indicator for Adult Protection/ Safeguarding. As already reported 2013 – 2014 Denbighshire reported 100% where the risk had been removed or reduced. This data provides further detail regarding the outcomes for the alleged victims. More than one outcome can be implemented to promote safeguarding of the adult at risk or harm.



n.b other individual died or moved to another local authority.

## 9. Outcome for person alleged responsible

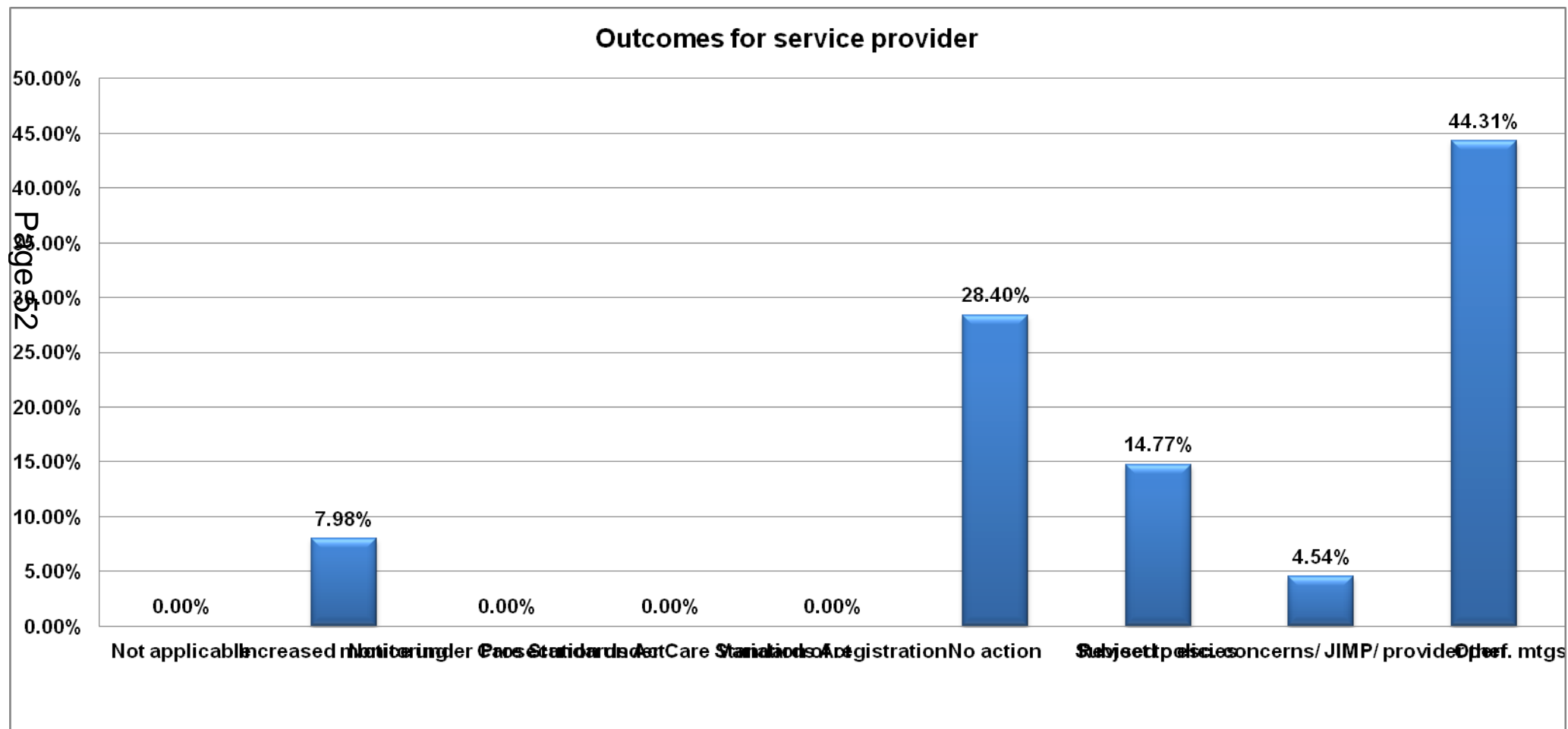


There has been an increase of 85% in extra training compared to the data of 2012 – 2013 plus an increase in 83% in extra supervision for the alleged perpetrator. This could be viewed as positive when you consider the highest category of alleged perpetrators are staff, the extra training and supervision can only strengthen the safeguarding strategy needed to reduce the risks to the more vulnerable within our community.

The data around disciplinary and dismissed has shown an increase from 2012 – 2013 and is consistent with national data. Prosecution remains low as it is across Wales, perhaps demonstrating that the threshold to be referred to the CPS is somewhat higher than that required for the adult protection process. However there is a genuine multi agency approach when dealing with adults at risk between North Wales Police Public Protection Unit and Denbighshire's Adult Protection Team.

## 10. Outcome for service provider

The most common outcome for the service provider agency was not applicable, possibly as no abuse may have been found or that there was an identified staff member. A positive outcome is that lessons are learnt and policies are revised to improve safeguarding strategies within the organisation. Any breach of regulations identified through adult protection investigation will have action via CSSIW who link closely with Denbighshire County Council Contracts and Commissioning Team.



**Report to:** Partnerships Scrutiny Committee

**Date of Meeting:** 18 December 2014

**Report Author:** Scrutiny Coordinator

**Title:** Scrutiny Work Programme

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**1. What is the report about?**

The report presents Partnerships Scrutiny Committee with its draft forward work programme for members' consideration.

**2. What is the reason for making this report?**

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

**3. What are the recommendations?**

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

**4. Report details.**

- 4.1 Article 6 of the Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 The Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The objective of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 The Committee is requested to consider its draft work programme for future meetings as detailed in appendix 1 and approve, revise or amend it as it deems appropriate. When deciding on the work programme members are asked to take into consideration:
- issues raised by members of the Committee
  - matters referred to it by the Scrutiny Chairs and Vice-Chairs Group
  - relevance to the Committee's/Council's/community priorities

- the Council's Corporate Plan and the Director of Social Services' Annual Report
  - meeting workload
  - timeliness
  - outcomes
  - key issues and information to be included in reports
  - whether the relevant lead Cabinet member will be invited to attend (having regard to whether their attendance is necessary or would add value). (In all instances this decision will be communicated to the lead member concerned)
  - questions to be put to officers/lead Cabinet members
- 4.5 When considering future items for inclusion on the forward work programme members may also find it helpful to have regard to the following questions when determining a subject's suitability for inclusion on the work programme:
- what is the issue?
  - who are the stakeholders?
  - what is being looked at elsewhere
  - what does scrutiny need to know? and
  - who may be able to assist?
- 4.6 As mentioned in paragraph 4.2 the Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested topics. No such request has been received for consideration at the current meeting.
- 4.7 Cabinet Forward Work Programme  
When deciding on their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of future work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 2.
- 4.8 Progress on Committee Resolutions  
A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 3 to this report.

## **5. Scrutiny Chairs and Vice-Chairs Group**

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating

committee. The Group is scheduled to hold its next meeting on 8 January 2015.

**6. How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council in monitoring and reviewing policy issues.

**7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?**

No Equality Impact Assessment has been undertaken for the purpose of this report as consideration of the Committee's forward work programme is not deemed to have an adverse or unfair impact on people who share protected characteristics.

**8. What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

**9. What consultations have been carried out?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

**10. What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

**11. Power to make the decision**

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

**Contact Officer:** Scrutiny Coordinator

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Email: [dcc\\_admin@denbighshire.gov.uk](mailto:dcc_admin@denbighshire.gov.uk)

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**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
5 February 2015	<b>Cllr. David Smith</b>	1 Regional Emergency Planning Service	To report the progress to date with the establishment of a regional service	Consideration of this information will ensure the provision of a resilient and robust Emergency Planning Service that will meet the needs of local residents when emergency situations occur	Rebecca Maxwell/Mile Hitchings/Philip Harrison	February 2014
19 March						
30 April	<b>Cllr. Huw LI Jones</b>	1 AONB Joint Committee	To monitor the progress by the Joint Committee for the new AONB since its establishment	Identification of any risks or problems which may hinder the new committee from delivering its key role in the conservation and enhancement of the area's natural beauty, and consequently impact on the local economy	Howard Sutcliffe	April 2014
June 2015	<b>Cllr. David Smith</b>	1 Regional Emergency Planning Service	To review the operation, management and financial benefits of the new partnership 12 months after its establishment	A guarantee that Denbighshire's residents will be safe and supported in the County experienced a	Rebecca Maxwell	June 2014

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				natural or man-made disaster		
	<b>Cllr. David Smith</b>	2. Community Safety Partnership <b>[Crime and Disorder Scrutiny Committee]</b>	To detail the Partnership's achievement in delivering its 2014/15 action plan and its progress to date in delivering its action plan for 2015/16 and its work in complementing that of the Denbighshire Single Integrated Plan and the LSCB	Effective monitoring of the CSP's delivery of its action plan for 2014/15 and its progress to date in delivering its plan for 2015/16 will ensure that the CSP delivers the services which the Council and local residents require	Alan Smith/Liz Grieve/Steve Parker	September 2014
September	<b>Cllr. Bobby Feeley</b>	1. Single Point of Access	To consider the progress made with the establishment of the Single Point of Access Service	Identification of any problems associated with the Service and actions to address them	Phil Gilroy/Cathy Curtis-Nelson	April 2014

**Future Issues**

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Citizens Panel (mid 2015)	To outline the proposed composition of the Panel and the recruitment and appointment process for appointing its members	The formation of a fair and equitable Panel which will form part of the governance arrangements for the Social Service and Health Programme Board and ensure that citizens and service-users views are heard and acted upon	Nicola Stubbins	November 2014

Update following conclusion of inquiry undertaken by the National Crime Agency in to historic abuse in North Wales Children's' Care Homes	To update the Committee of the outcome of the National Crime Agency (NCA) investigation in to the abuse of children in the care of the former Clwyd County Council, and to determine whether any procedures require revision.	Determination of whether any of the Council's safeguarding policies and procedures need to be revised in light of the NCA's findings	Nicola Stubbins	November 2012
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**For future years**


**Information/Consultation Reports**

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Information (April 2015)	Cat's Paw Theatre Tour in High Schools	To provide an evaluation of the Theatre project in educating secondary school children in relation to exploring safe relationships	Siân Taylor	September 2014

03/12/14 - RhE

**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
5 February 2015	<b>22 January</b>	19 March	<b>5 March</b>	30 April	<b>16 April</b>

Partnerships Scrutiny Work Programme.doc

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Cabinet Forward Work Plan

Appendix 2

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
<b>13 January</b>	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Budget - Recommendations	To consider the final recommendations on the budget	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	3	Review of Town and Area Plans	To consider the review findings	Tbc	Cllr Hugh Evans / Rebecca Maxwell
	4	Modernising Education Programme – Ruthin Area Proposals	To consider proposals for the Ruthin area	Tbc	Cllr Eryl Williams / Jackie Walley
	5	Risk Based Verification Policy (Part 2 item)	To update the current policy taking into account changes in technology and process efficiencies. Which will improve Housing Benefit and Council Tax Reduction Scheme assessments	Tbc	Cllr Julian Thompson-Hill / Rod Urquhart
	6	Business Rates Write Offs (Part 2 item)	To seek approval for uncollectible Business Rates Debts to be written off	Yes	Cllr Julian Thompson-Hill / Rod Urquhart

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	7	Corporate Debt Policy	To seek approval for a new policy, which will treat customers with multiple debt types holistically	Yes	Cllr Julian Thompson-Hill / Rod Urquhart
	8	6-8 Nant Hall Road and WC Block, Ty Nant, The Former Library and the Central Car Park, Nant Hall Road, Prestatyn	To consider declaring buildings and land surplus to requirements	Yes	Cllr Julian Thompson-Hill / David Mathews
	9	DCC Events programme	Tbc	Tbc	Councillor Huw Jones / Jamie Groves / Sian Owen
	10	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
<b>17 February</b>	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Recommendations of the Strategic Investment Group	To consider the capital bids reviewed by the Strategic Investment Group for inclusion in the 2015-16 capital plan.	Tbc	Councillor Julian Thompson-Hill / Paul McGrady / Richard Humphreys
	3	HB/CTRS Telephone Recording Policy	Tbc	Tbc	Cllr Julian Thompson_hill / Rod

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
					Urquhart
	4	Council Tax/Business Rates Telephone Recording Policy	Tbc	Tbc	Cllr Julian Thompson_hill / Rod Urquhart
	5	Discretionary Housing Payments (DHP) Policy 2015/16 onwards	Tbc	Tbc	Cllr Julian Thompson_hill / Rod Urquhart
	6	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
<b>24 March</b>	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Paul McGrady
	2	Affordable Housing Task and Finish Group	To consider the findings of the Affordable Housing Task and Finish Group	Tbc	Cllr David Smith / Graham Boase
	3	Business Rates Write Offs	To seek approval for uncollectible Business Rates Debts to be written off	Yes	Cllr Julian Thompson_hill / Rod Urquhart
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
<b>28 April</b>	1	Finance Report	To update Cabinet on the	Tbc	Councillor Julian

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			current financial position of the Council		Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
<b>26 May</b>	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

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Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<b>13 January</b>	<b>29 December</b>	<b>17 February</b>	<b>3 February</b>	<b>24 March</b>	<b>10 March</b>

Updated 02/12/14 - KEJ

Cabinet Forward Work Programme.doc



## Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
6 November 2014	<b>FRAMEWORK FOR DELIVERING HEALTH AND SOCIAL CARE FOR OLDER PEOPLE WITH COMPLEX NEEDS</b>	<b>Resolved:</b> subject to the above observations to note all actions taken to date by all stakeholders to deliver the Statement of Intent for providing integrated services for older people with complex needs.	Recommendation communicated to officers
	<b>7 &amp; 8. LOCALITIES AND HOSPITAL DISCHARGE PROCEDURES</b>	<b>Resolved:</b> subject to the above observations to receive the reports and request that a report on the progress made with the establishment of the SPoA Service be scheduled into the Committee's forward work programme in twelve months' time.	Progress report scheduled into the Committee's forward work programme for early autumn 2015

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